

Minutes of the
Makanda Township Board Meeting
Tuesday, December 10, 2024

1. Supervisor Lipe called the meeting to order at 7 p.m.
2. Present were Supervisor Lipe; trustees Holub, Kolar, Stanley, and York; and clerk Einig.
3. Trustee comments. None.
4. Clerk comments: None.
5. The agenda was approved.
6. Public comments on Agenda items. None.
7. Minutes for the November 12, 2024 Board meeting were approved as submitted.
8. Fund Balances and Revenue.
9. Approval of bills by fund: Sara asked for the South Highway bill to be held out separately. Clay moved to pay all the bills except South Highway. Michael seconded it. **Motion passed unanimously.** Sara asked the board's opinion on what to do with the South Highway bill for damage. All agreed to turn it over to insurance.
10. Reports:
 - A. Fire Department Report: Chief Lipe reported that they had eleven calls: 1 fire, 6 medical, 2 for service alarms, 2 crashes, including where a deer hit 2 cars at once. There are 16 firefighters, including one who just graduated from the Southwest Police Academy.
 - B. Road Commissioner's Report: **See Attachments.**
 - C. CWPP Report None.
 - D. Supervisor's Report: Sara applied for and received the Illinois Public Response Safety grant for \$427, She also wanted to thank Banterra bank for their consideration when the purchase of the Stone Creek building purchase was delayed. When Ed was negotiating the purchase of the building he agreed to pay the property tax bill for 2024. So approximately \$1,233.90 will have to be paid next fall when the bill comes due. That will put the purchase price of the property just over the \$145,000 the voters approved. She will contact Webb Smith to see if there is any remedy required. There is enough money in the Building Capital fund to cover it with a little leftover, She completed the annual financial report for the state. There were no general assistance or emergency requests.
 - E. Assessor's Report: None.
 - F. General Assistance Committee Report: None.
 - G. Broadband committee report: None at this time.
 - H. Building, Usage & Planning Committee report: None.
 - I. Grant Committee report: The committee has met and they contracted with Brady Crane again They are trying to apply for the FEMA grant for the tender truck and the call radios.
 - J. Financial Planning Advisory Committee report: Rollie had copies of the minutes of the October 14th meeting. Our next meeting is January 21st 3rd at 4 p.m. at fire station 2. Dawn has been working on a draft of a reformatted budget which should be easier for us to use. We'll have a draft available at the meeting.
11. Old Business:
 - A. Update on transfer of official Township files to Station 1 for review by and transfer to IRAD. Regina reported that she had been injured and was unable to work on it.

- B. Options for spending the Connect Humanity grant by June 2025. **DISCUSSION.** Michael was unaware that we had to spend the money by July 15th of next year. Presently there is \$19,300 and change in the account. After looking into the matter and consulting with the broadband committee, they're leaning toward giving awards to our two local schools: Unity Point and Giant City. I put some proposals from the two schools as to how they would spend a hypothetical award to the trustees and Sara today. I am presenting this to the board tonight for discussion. It will be on the agenda for a vote at next month's meeting. The breakdown would be two thirds to Unity Point and one third to Giant City, based on population. I am open to all suggestions. Sara asked if there are plans to keep the website open after the money is distributed. Mike said no. Jim Renshaw asked if the proposed uses by the school would be approved by Connect Humanity. Mike said he had already run it by them and they had approved.
- C. Approval of tentative levies. Michael moved and Debbie seconded a motion to finalize the levies. **Motion passed unanimously.**
12. New Business:
- A. Determine 2025 meeting calendar. Regular meetings will be on the second Tuesday of the month except in April, when the meeting will move to the following Thursday.
- B. Executive session to determine Fire Department Manager's salary. Sara moved and Clay seconded a motion to go into an executive session to discuss the Fire Department Manager's salary. Motion passed unanimously at 7:23 p.m. Meeting resumed at 7:40. All trustees and Supervisor were present.
- C. Motion to increase Fire Department Manager's salary. Sara moved that we increase the salary of the Fire Department Manager by \$2 an hour starting January 6, 2025. Debbie seconded it. **Motion passed unanimously.**
- D. Motion to approve revised Fire Protection budget. **Tabled.**
13. Public comments. None.
14. Adjournment. Clay moved and Debbie seconded a motion to adjourn at 7:42 p.m.

Respectfully submitted,
Regina Einig, Clerk

Makanda Township Fund Balances as of 12/10/24		Receipts since 11/12/24	Remaining Budget
Brian R Pierce Jr 517 Memorial Fu	2,945.45	4.28	4,725.00
Building Capital Fund	2,007.15	555.94	886.90
Connect Humanity Grant Fund	19,365.84	28.14	19,166.56
Fire Protection	155,706.23	6,643.70	111,671.87
Fire Protection Capital Fund	122,682.21	0.99	28,353.42
Foreign Fire Insurance Fund	1,458.75		1,155.00
General Assistance	14,193.42	20.63	14,145.00
New Bridge	143,219.11	3,506.42	53,856.59
Road & Bridge	213,677.72	7,964.83	80,846.82
Town	<u>269,223.82</u>	<u>8,903.55</u>	<u>140,036.15</u>
	<u>944,479.70</u>	<u>27,628.48</u>	<u>454,843.31</u>

Town		935.25
Payroll		
Verizon	Assessor monthly service	25.02
Banterra	Arthur Agency-monthly website fee	99.99
Edward Jones	Devin's retirement contribution	300.00
Illinois Public Risk Fund	workers comp insurance	425.00
Paducah Sun	caucus legal ads	85.24

R&B		
Payroll		
Illinois Public Risk Fund	workers comp insurance	3,659.00
Assessor Expenses 2024		1,623.85
Verizon	Assessor monthly service	275.22
John Dickson	training, mileage, meal, mileage rei	1,348.63

Makanda Township Fire/Rescue
November 2024 Call Volume

Fire Calls	1
Medical	6
Calls for Service/Alarm	2
Traffic Crash	2
Total	11

YTD 122 Calls
11 Call EOM
17 FF

<i>Vendor</i>	<i>Description</i>	<i>Cost</i>
Mediacom	Station 1	321.77
Mediacom	Station 2	89.99
South Highway Water	Station 1	22.61
South Highway Water	Station 2	22.25
Ameren	Station 1 Electric/Gas	368.13
Ameren	Station 2 Gas	71.45
Egyptian Electric	Station 2 Electric	137.94
City of Carbondale	Fuel Charges	176.47
Napa	592 Maintenance-Battery	166.99
SIH	Medical Clearance-2 Personnel	30
Gurley and Sons	Station 2 Furnace Repair	99
Orkin	Station 1	88
South Highway Water	Water main repair invoice	10083.11
South Highway Water	Hydrant repair invoice	1473.75
Small Equipment Grant		
Nothing to report		
 Credit Card		
No charges		
Total		13151.46

Makanda Township
Highway Commissioners Monthly Report
12/10/2024

We closed on the 494 Hartline Road property and building on November 19th. We now own the building.

Improvements we have made to the building include:

- replacement of overhead lights. What was there was very old fluorescent lights that ½ of them did not work. Replaced them with LED shop lights that will cost way less to operate.
- Install LP heater in the shop
- Installed a curtain at one end to close off a small area on the south end of the building that we can heat easier and cheaper than the whole building. This is so the snowplow truck can be in the warm to get ready to plow and also to melt off ice & snow between shifts. It also gives us a space to work on equipment in the warm.
- Added an American Flag on the building
- Got the outside night light installed by Egyptian Electric
- Our neighbor to the south, Dan Caufman, had a lot of fill dirt and concrete that he needed to dispose of. He donated it and the leveling of the material on township property to create a bigger place to store rock and gravel. We have cooperated together on improving both of our properties.

In the future we will be expanding the concrete area that already exists near the road to create bins to store salt/chip mix and patch mix. We will either just use tarps to cover it or we may try to put an inexpensive carport over it.

The equipment we requested to be made surplus will sell at auction at Canning Auctions at Murphysboro this Saturday.

Makanda Township Highway
Road and Bridge Bill & New Bridge Bill Summary
12/10/2024

Company	Amount	Reason	Budget Item
Road & Bridge Bills:			
Auto pay:			
Buncombe Water Dist.	\$ 39.40	Water bill/Sept	Utilities
Frontier	\$ 90.98	Fiber Optic/Nov	Utilities
Egyptian Electric	\$ 64.10	Electric Bill/Oct	Utilities
Checks:			
Jim Crane 31.75hrs @\$24/hr	\$ 762.00	Labor	Labor
David Totzell 63.75hrs @\$22/hr	\$ 1,402.50	Labor	Labor
City of Carbondale	\$ 400.38	Fuel	Fuel
Hydraulic Speciality	\$ 2,090.00	Replace control valve	Repairs & Maintenance
Progressive Insurance	\$ 2,944.00	Truck Insurance	Truck Insurance
Credit Card Bills:			
Harbor Freight	\$ 84.97	Angle grinder	Equipment & Tool Purch
Road Runner Safety	\$ 67.91	Signs	Signs
Hucks	\$ 10.01	Fuel for rental	Fuel
Lowes	\$ 32.49	Coupler	Repairs & Maintenance
Lowes	\$ 111.92	Tools & American Flag	Equipment & Tool Purch
Rural King	\$ 259.86	Tools	Equipment & Tool Purch
Lowes	\$ 231.94	Lights for building	Building Repairs & Maint
Dollar General	\$ 8.04	Trash Bags	Repairs & Maintenance
Lowes	\$ 53.34	Electrical supplies	Building Repairs & Maint
Rural King	\$ 169.93	Lights & Supplies for building	Building Repairs & Maint
EZ Rental	\$ 310.00	Lift to install lights	Equipment & Tool Rental
Lowes	\$ 287.68	Supplies to install curtain in bldg.	Building Repairs & Maint
Lowes	\$ 17.08	Electrical supplies for building	Building Repairs & Maint
Rural King	\$ 4.99	Hitch pin hairpins	Repairs & Maintenance
Amazon	\$ 68.71	Heavy duty trash bags	Repairs & Maintenance
Lowes	\$ 70.62	Mailbox post supplies	Repairs & Maintenance
Amazon	\$ 94.85	Strip curtain for building	Building Repairs & Maint
NAPA	\$ 10.29	Hydraulic hose connector	Repairs & Maintenance
Murdale Ace Hardware	\$ 41.97	Nails, plastic sheet & rope	Building Repairs & Maint
Rural King	\$ 43.50	Shop lights	Building Repairs & Maint
Lowes	\$ 8.19	Electrical supplies	Building Repairs & Maint
Lowes	\$ 2.08	Electrical supplies	Building Repairs & Maint
Murdale Ace Hardware	\$ 37.29	Label Maker	Office Supplies
Murdale Ace Hardware	\$ 30.58	Label Maker tape	Office Supplies
Midwest Cash	\$ 60.00	½ payment on table saw	Equipment & Tool Purch
Amazon	\$ 21.98	rope cleats	Building Repairs & Maint
Midwest Cash	\$ 59.99	½ payment on table saw	Equipment & Tool Purch

SMS Powertrain	\$ 1,608.25	Part for roadside mower	Repairs & Maintenance
Lowe's	\$ 7.96	Culvert bolts	Repairs & Maintenance
Lowe's	\$ 14.98	Roof cement, culvert repair	Repairs & Maintenance
Rural King	\$ 7.49	Flint striker for cutting torch	Repairs & Maintenance
Lowe's	\$ 13.82	Quikrete for culvert repair	Repairs & Maintenance

Total Credit Card Bill: \$3,852.71

New Bridge Bills:

Energy Culvert	\$ 237.50	Culvert	Install & Maintain Culverts
Anna Quarries	\$ 45.00	Gravel for culvert	Install & Maintain Culverts

Makanda Township Fire Department
Budget FY 2025

BEGINNING BALANCE APRIL 1, 2024		\$119,392.82	
PROPERTY TAX		\$104,500.00	
INTEREST		\$3,500.00	
FEES		6,200.00	
SAFETY GRANT		100.00	
SMALL EQUIPMENT GRANT		26,200.00	
TOTAL REVENUES AND BEGINNING BALANCE		\$259,892.82	
EXPENDITURES			
FIRE PROTECTION CAPITAL FUND		\$20,000.00	
EQUIPMENT	UNIT PRICE	QUANTITY	TOTAL
HOLMATRO EXTRICATION SET	35000	1	\$35,000
MISCELLANEOUS			\$1,000.00

\$36,000

EQUIPMENT MAINTENANCE

TRUCK MAINTENANCE			\$14,000.00
EQUIPMENT MAINTENANCE			\$8,000.00
AIR COMPRESSOR MAINTENANCE/TESTING			\$1,000.00
SCBA REPAIR & HYDROSTAT			\$3,000.00
FLOW TESTING	\$95.00	18	\$1,710.00
PUMP TEST	\$250.00	2	\$500.00
LADDER TESTING	\$250.00	2	\$500

\$28,710.00

OTHER EXPENDITURE

FUEL			\$6,000.00
UTILITIES			\$15,000.00
LEGAL FEES			\$1,400.00
HEALTH, DUES & CONFERENCES			\$750.00
INSURANCE			\$16,000.00

\$39,150.00

PERSONAL PROTECTIVE EQUIPMENT

TURNOUT GEAR	\$4,000.00	4	\$16,000.00	
HELMETS	\$400.00	6	\$2,400.00	
BOOTS	\$400.00	6	\$2,400.00	
GLOVES	\$100.00	18	\$1,800.00	
HOODS	\$50.00	12	\$600.00	
GEAR REPAIR	\$2,000		\$2,000.00	
SMALL EQUIP. GRANT MATCH	\$2,620		\$2,620.00	
MISCELLANEOUS			\$1,000.00	
				\$28,820.00

MEDICAL SUPPLIES

EMS SUPPLIES			\$3,000.00	
				\$3,000.00

OFFICE SUPPLIES

INK CARTRIDGES	\$700.00	
COPY PAPER	\$300	
IAR COMPUTER STATION 2	\$1,250	
		\$2,250.00

TRAINING

LODGING, MEALS & TRAVEL	\$2,000.00	
		\$2,000.00

FIRE PREVENTION

	\$500	
		\$500.00

BUILDING MAINTENANCE

South Highway repair bill	\$18,443.14	
	\$11,556.86	

\$30,000.00

COMMUNICATIONS

RADIOS & PAGERS	\$650.00	6	\$3,900.00
REPAIRS & SERVICE			\$1,700.00
911 UPGRADE PROGRAMMING	40	25	\$1,000.00

\$6,600.00

GYM MEMBERSHIP	15	19	\$3,420.00
	30	1	\$360.00

\$3,780

TOTAL \$200,810.00

TOTAL EXPENDITURES \$200,810.00

CONTINGENCY \$10,040.50

TOTAL APPROPRIATIONS	\$210,850.50
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ENDING BALANCE MARCH 31, 2025	\$49,042.32
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