

Minutes of the  
Makanda Township Board Meeting  
Tuesday, November 12, 2024

1. Supervisor Lipe called the meeting to order at 7 p.m.
2. Present were: Supervisor Lipe; Trustees Holub, Kolar, Stanley, and York; and Clerk Regina Einig.
3. Clerk comments. None.
4. Trustee comments. None.
5. Permission was granted to move the presentation of Kevin Wiggins of WK&T to this point in the meeting. Item 12 A was also moved up in the agenda.

Kevin and his associates discussed the hows and whys of their forthcoming work regarding broadband. They are in the easement acquiring process now. Most of the fiber will be aerial in nature. They are very open to collaborating with the community in making this transition work for all.

12A. Approval of the Road and Bridge FY25 budget revision. Sara asked Ed to explain some issues. Ed said that he had forgotten to add a line item under building expense for insurance. Bids have not come in yet so he wants to add \$5,000 for insurance. He also wants to increase the amount for tool and equipment purchase by \$5,000, making it \$55,000 rather than \$50,000. So, the total budget is \$185,500. The projected end-of-year balance is \$19,000. Mike moved and Clay seconded a motion to approve the final revised Road and Bridge budget. **The motion passed unanimously.**

6. Public comments on Agenda items.
7. Minutes of October 6, 2024, Board meetings were approved as presented.
8. Fund Balances and Revenue. **See Attachments.**
9. Approval of bills by fund: Clay moved and Mike seconded a motion to pay all the bills. **Motion passed unanimously.**
10. Reports:
  - A. Fire Department: Chief Lipe reported a slow month probably due to a new dispatcher being trained up. We had five calls in total: four medical and one for service. We have seventeen firefighters, one on leave right now. One about to graduate from the police academy. He's on the blue side for now but will come back to us in January. We have the Small Equipment Grant. Two sets of gear have been received. Three sets were attributed to the wrong department but we expect them here in early December. Five helmets were ordered and should be here shortly. All hoods, gloves, and boots have been received.
  - B. Road Commissioner: **See Attachments.** Ed thanked the public and said how excited he was that the closing on the new building should be on Tuesday or Wednesday of next week.
  - C. CWPP Report: None.
  - D. Supervisor: Sara reported no general assistance or emergency applications.
  - E. Assessor: None.
  - F. General Assistance Committee: None.
  - G. Broadband Committee: Michael said that the Connect Humanity funds, previously held on a CD, have to be used by July 15, 2025. He has received suggestions from Rian Wanstreet of Connect Humanity as to possible ways to spend the money. I'll be communicating with you and welcome suggestions. By the January meeting we can possibly have started to make some decisions. I will be

asking Rian if we can just sit on the money and hold it in case we need extra funds at the end of the program. I'll keep you informed. **See Attachments.**

H. Building, Usage & Planning Committee: None.

I. Grant Committee: Clay reported that we did not get the FEMA grant. The new time frame is open now and will close December 20. He thinks the grant committee should meet and decide if they want to try again. Josh commented that he and Brady Crane had been talking about possible needs for the department.

J. Financial Planning Advisory Committee: Rollie Perkins reported that the committee had its first meeting and that their next one will be January 21, 2025. It's on Tuesday at 4 p.m. at fire station #2. It's that late because they have a lot of work to do before we meet.

#### 11. Old Business:

A. Update on transfer of official Township files to Station 1 for review by and transfer to IRAD. Regina reported that She and Sara met with Michael Hall from the Illinois Archives. The meeting was useful in letting us know when and how we can dispose of records, but completely useless as to the transfer to IRAD. Regina will connect with IRAD for further instructions.

#### 12. New Business:

A. Approval of Road and Bridge FY25 budget revision. Managed above.

B. Motion to declare the following Highway Department equipment as surplus: 2610L-1000 Bush Hog Single Wing Roadside mower, Old hydraulic dump wagon, Tori greens aerator, 2-hand pull golf bag carts. Clay moved and Debbie seconded a motion to declare the listed equipment as surplus. **The motion passed unanimously.**

C. Annual salary levels for Township officials for the next four-year term to be the following:

1. Supervisor - \$12,000 and \$1,000 as Highway Treasurer., with no contribution from the Township for health insurance or retirement. Clay moved and Mike seconded a motion to set this salary. Trustees Holub, Kolar, Stanley, and York voted yes. Supervisor Lipe voted no. **Motion passed.**
2. Clerk - \$11,000 with no contribution from the Township for health insurance or retirement, Clay moved and Debbie seconded a motion to set this salary. Trustees Holub, Kolar, Stanley, and York voted yes. Supervisor Lipe voted no. **Motion passed.**
3. Hwy Commissioner - \$25,000 with no contribution from the Township for health insurance or retirement, Trustees Holub, Kolar, Stanley, and York voted yes. Supervisor Lipe voted no. **Motion passed.**
4. Assessor - \$12,000 (expense reimbursement limit set at \$5,500): Sara moved and Clay seconded a motion to set this salary. After discussion Sara moved to amend the motion to set the Assessor's salary at \$14,000 with no contribution from the Township for health insurance or retirement and caps the expense reimbursement at \$5,500. **The amendment passed unanimously.** Clay moved and Mike seconded a motion to approve the amended motion. **The motion passed unanimously.**
5. Trustees - \$720 (no change -\$30 per month plus \$30 per attendance at each monthly Board meeting). There will be no contribution from the Township for health insurance or retirement. Trustees' salary is \$730 if they attend all meetings. Clay moved and Mike seconded a motion to set this salary. **The motion passed unanimously.**

D. Set tentative levies. Sara moved and Clay seconded a motion to set the tentative levies at the same level as last year:

1. Fire protection - \$105,000.

2. Town - \$138,000
  3. Road and Bridge - \$136,000
  4. New Bridge - \$54,000
  5. General Assistance – 0. **The motion passed unanimously.**
- E. Motion to tell the township board to direct the clerk to publish the notice regarding the time and location of each party’s caucus. Clay moved and Debbie seconded a motion to do so. **The motion passed unanimously.**
13. Public comments. Robert Henderson wanted to follow up on WK&T. The 1,400 homes they are doing right now are under the Connect Illinois grant that they received for \$9,500,000 roughly. The county put in \$2,500,000 on top of that and WK&T put in \$2,500,000. That comes out to about \$14,500,000 for this first group of 1,400 homes. The feed money we’re talking about is a whole different thing, that’s from the federal government. Supposedly the State of Illinois got over \$1,100,000,000. That’s what we’re talking about the maps being redrawn. When asked if any of the 1,400 homes were in Makanda he said many of them were. There was more discussion, but basically he told people to contact him with further questions.
14. Clay moved to adjourn and everyone seconded it at 7:50 p.m.,

Respectfully submitted,

Regina Einig, Clerk

**DRAFT**

**Makanda Township Fund Balances as of 11/12/24**

		<b>Receipts since 10/8/24</b>	<b>Remaining Budget</b>
Brian R Pierce Jr 517 Memorial Fu	2,941.17	4.65	4,725.00
Building Capital Fund	145,564.31	1,815.26	145,000.00
Connect Humanity Grant Fund	19,337.70	153.03	19,166.56
Fire Protection	162,264.42	30,977.88	125,173.76
Fire Protection Capital Fund	122,744.18	1,125.84	28,415.39
Foreign Fire Insurance Fund	1,458.75		1,155.00
General Assistance	14,172.79	22.83	14,145.00
New Bridge	143,553.81	16,030.57	57,697.71
Road & Bridge	227,996.65	37,000.91	80,130.58
Town	272,441.46	41,104.60	152,157.34
	<u>1,112,475.24</u>	<u>128,235.57</u>	<u>627,766.34</u>

<b>Town</b>		577.92
Payroll		
Verizon	Assessor monthly service	25.02
Banterra	Arthur Agency-monthly website fee	99.99
	Microsoft-Microsoft 365 product	107.24
Edward Jones	Devin's retirement contribution	300.00
Paducah Sun	budget legal ad	45.67

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<b>R&amp;B</b>		
Payroll		
Paducah Sun	budget legal ad	33.00
<b>Assessor Expenses 20</b>		198.83
Verizon	Assessor monthly service	250.20
John Dickson	training, mileage, meal, mileage re	1,348.63

11/24

Town

		Gross Wages	Soc Sec	Medicare	Fed	State	Total Dedu	Net Pay
Barnes	Anthony							
Biffar	Devin	3200	198.40	46.40	232	158.40	635.20	2564.80
Dickson	John							
Einig	Regina							
Hoke	William E							
Holub	Michael							
Kolar	Clay							
Lipe	Sara							
Stanley	Debra							
York	Fred							
Total		3200	198.40	46.40	232	158.40	635.20	2564.80

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Total Federal Deductions  
Total State Deductions

791.60  
158.40

R&B

Crane	Jim	894	55.43	12.96	89.40	44.25	202.04	691.96
Totzell	David	2233.00	138.45	32.38	223.30	110.53	504.66	1728.34
Total		3127.00	193.88	45.34	312.70	154.78	706.70	2420.30

193.88  
387.76  
45.34  
90.68

Total Federal Deductions  
Total State Deductions

791.14  
154.78



**Your Monthly Invoice**

**Account Summary**

<b>New Charges Due Date</b>	<b>11/21/24</b>
Billing Date	10/28/24
Account Number	618-457-2985-082799-5
PIN	5320
Previous Balance	55.94
Payments Received Thru 10/22/24	-55.94
Thank you for your payment!	
Balance Forward	.00
New Charges	56.11
<b>Total Amount Due</b>	<b>\$56.11</b>



**DRAFT**

ANYTIME,  
ANYWHERE  
**SUPPORT**

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MAKANDA TOWNSHIP  
5420 OLD US HIGHWAY 51  
CARBONDALE IL 62903-8349



**Makanda Township Highway  
Commissioners Report  
11/12/2024**

Continued to patch

Cleaned out ditched on No Name Road in two places helping water flow better

Had hydraulics on the truck repaired. The control valve for the salt spreader went bad

Bought quick hitch for Kyoti due to the fact the rotary broom would not fit on the tractor with out it.

Bought a high pressure washer, shop wet/vac

Got the new leased tractor. It is a John Deere 5105M. We did not lease a loader as we have a loader on the Kyoti. Also, in the past we leased a 6105E because the Bush Hog mower was 1000 rpm PTO. The Schulte mower I just bought this spring is 540 rpm PTO and thus the 5 series tractor will work. Also, last year we had problems with the new E series tractor. Come to find out the E stands for Economy. The M series tractors are more substantial mechanically and every one I've talked to says they are much more reliable. As a result, the lease amount went from near 10K down to \$8,150. We will reduce this even more next year as we will only lease it for 8 months as opposed to present 12 month lease.

**DRAFT**

I am requesting this evening approval from the trustees to sell 4 items of surplus equipment. The first is the Bush Hog 10' single wing mower. We've use it for 4 years & it performed well. Approximate sale price is \$2,500. I also want to sell a hydraulic dump trailer that came with the building. I can't use it because you can only tow it behind a tractor and we just can't use it. I am hoping it brings \$1000. There is a greens aerator that came with the building that we hope to get \$500 for. These three items will be sold at auction at Canning Auctions of Murphysboro on December 7<sup>th</sup>. There are also two hand pull golf bag carts. We will try to sell those on Marketplace or some such venue. They are hopefully worth \$10 each.

The big water bill resulted from a stuck valve on the bathroom stool. This has been fixed

The closing date for the 494 Hartline property will hopefully be Tuesday or Wednesday of next week.

We have hung all new lighting in the building using the Rural King shop lights that should pay for themselves in power savings. We also now have adequate lighting in the back and the shop.

I have asked for approval to have Egyptian Electric to install a day/night security light on the south side of the building for security and for night loading of salt or any other night needs we may have.

Makanda Township Highway  
Road and Bridge Bill & New Bridge Bill Summary  
11/12/2024

<u>Company</u>	<u>Amount</u>	<u>Reason</u>	<u>Budget Item</u>
<b>Road &amp; Bridge Bills:</b>			
<b>Auto</b>			
<b>pay:</b>			
Buncombe Water Dist.	\$ 183.75	Water bill/Oct	Utilities
Frontier	\$ 90.98	Fiber Optic/Oct	Utilities
<b>Checks to be written:</b>			
Jim Crane 37.25hrs @\$24/hr\$	894 .00	Labor	Labor
David Totzell101.5hrs@\$22/hr\$	2,233.00	Labor	Labor
Anna Quarries	\$ 2,362.68	Patch, rir rap & gravel	Gravel, rip rap, etc
Gilbert, Huffman, Prosser			
Hewson & Barke, LTD	\$ 376.50	2 bills for real estate issues	Legal Fees
City of Carbondale	\$ 174.44	Fuel	Fuel
NAPA	\$ 201.99	Battery for truck	Repairs & Maintenance
Southern FS	\$ 102.00	LP tank lease	Utilities
John Deere Financial	\$ 8,750.00	2024-25 Tractor lease	Tractor & Loader Lease*
Egyptian Electric	\$ 1,000.00	Security Light & Pole	Utilities
NHJ Properties	\$ 1,500.00	Lease extension on building	Building Lease
<b>Credit Card Returns</b>			
Ace Hardware	\$ 20.00	Return of un credited discount	Equipment & Tool Purch
Rural King	\$ 139.99	This would not fit	Equipment & Tool Purch**
<b>Credit Card Bills:</b>			
Rural King	\$ 164.98	Quick Hitch for Kyoiti tractor	Equipment & Tool Purch**
Rural King	\$ 15.98	Hitch pins	Repairs & Maintenance
Little Tractor	\$ 412.00	Quick Hitch for Kyoti tractor	Equipment & Tool Purch
Rural King	\$ 1.98	Pins	Repairs & Maintenance
Egyptian Electric	\$ 68.08	Aug Electric bill	Utilities
Lowe's	\$ 63.92	Electrical Supplies for lights	Building Repairs & Maint
Rural King	\$ 39.99	Garden Hose	Equipment & Tool Purch
Lowe's	\$ 516.97	Hi-pressure washer-gas	Equipment & Tool Purch
NAPA	\$ 4.74	O-rings	Repairs & Maintenance
Lowe's	\$ 21.98	Gas can	Equipment & Tool Purch
Shell	\$ 10.50	Non-ethanol gas for Stihl	Fuel
Rural King	\$ 2.49	Connector link	Repairs & Maintenance
Rural King	\$ 32.96	Various oils & additives	Repairs & Maintenance
Ace Hardware	\$ 109.99	Wet/Dry Vac	Equipment & Tool Purch
Rural King	\$ 59.98	Turnbuckle replacement	Repairs & Maintenance
Hales	\$ 57.00	Annual Truck inspection	Repairs & Maintenance
Hucks	\$ 34.75	Diesel for rental	Fuel



Amazon	\$ 16.67	Key tags for key box	Equipment & Tool Purch
Shell	\$ 26.50	Non-ethanol fuel for Stihl	Fuel
Amazon	\$ 18.65	Rust remover	Repairs & Maintenance
Egyptian Electric	\$ 63.23	Sept. electric bill	Utilities
EZ Rental	\$ 355.00	Bobcat Mini-ex	Equipment & Tool Rental

**Total Credit Card Bill: Purchases      \$2,098.34**  
**Returns                                        \$ 159.99**  
**Total Pmt                                     \$1,938.35**

**New Bridge Bills:**

Jackson County Highway	\$ 3,841.12	Township share of culverts On Raccoon Valley (1/2)	Install & Maintain Culverts
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\*The reason this is less than projected is because we did not have leased tractor equipped with a loader. We don't need that now that we have the Kyoti.

\*\*This purchase was returned because it would not fit the tractor.

# DRAFT

## Suggestions from Rian Wanstreet for the use of the Connect Humanity funds

### Infrastructure Projects:

- Partner with County and leverage funds to expand access. Jackson county is likely going to need matching funds as it expands. You could provide matching funds in exchange for expanded access.
- Public Wi-Fi Hotspots. Makanda has a lot of train heads and other public spaces. Would any of these areas be served by having more publicly available internet?
- Device lending program: create a program to lend devices to those who might not have at home

### Education and Skills Development

- Digital Literacy workshops: teach essential skills such as internet navigation, online safety, and communication, to senior citizens
- Youth Skill support: fund already existing clubs focused on coding, robotics, or makerspaces
- Cybersecurity awareness campaign: conduct a campaign to raise awareness helping to protect community members about the rise of online (and phone!) threat
- Digital Storytelling Project: have community members share their stories and experiences online

### Town Development

- Provide funds to expand town website, increasing access to information and services

# DRAFT