

Minutes  
of the Makanda Township Board Meeting  
September 10, 2024

1. Supervisor Lipe called the meeting to order at 7 p.m.
2. Present were Supervisor Lipe; Trustees Holub, Kolar (via Zoom), and Stanley; and Clerk Regina Einig.
3. Clerk comments. None.
4. Trustee comments. None.
5. Approval of Agenda.
6. Public comments on Agenda items.
  - A. Brenda Brackett reported on the progress for the celebration for the arrival of the new fire truck. The committee of Chief Lipe, Devin Biffa, Rollie Perkins, and Brenda have arranged for the event to take place at Unity Point School from 1-3 on the afternoon of September 28th. The fire department will handle setting up the attraction and handle parking. Unity Point offered their cooperation with bathroom access and students to help. Fliers were designed and distributed to Unity Point and Giant City Schools. They were also manually distributed throughout the area. New T shirts for the fire department were designed and then printed by a local company. Rollie was unable to come tonight but he expressed the following feeling. "We are inviting the Makanda Township community to come together in the spirit of being friends and neighbors, to celebrate. And in that celebration we are recognizing the dedicated members of our community who help protect our lives and property; our own Makanda Township fire department. And they just happen to have a brand new fire truck to present to us. And we want them to proudly wear the new t-shirts to identify them as our team." Then Rollie adds that there will be some ice cream and maybe a little fundraising.
  - B. Marissa McKee announced that Chief Lipe has a new position. He is now the Program Director for their resilience program. She feels that this is another resource that will probably be beneficial to the mental health and wellness of the department. Sara congratulated Josh,
7. Minutes of the Thursday, August 8, 2024 meeting were approved as corrected.
8. Fund Balances and Revenue. See Attachments.
9. Approval of bills by fund: Clay moved and Mike seconded a motion to pay all the bills. The motion passed unanimously.
10. Reports:
  - A. Fire Department Report : Chief Lipe reported that they had one fire call, six medical, one traffic crash and one mutual aid for nine calls for the month. We have 16 firefighters. Our live-in has moved into fire station 2 right now. When asked about the discussion about a generator, Josh deferred to Devin who said they had decided to wait for a grant. Since the generator could be useful for a warming center, it might be looked on more favorably by a grant committee.
  - B. Road Commissioner's Report : See Attachments. Ed explained the difference between two versions of the same bill. It reflected the discount we got and the benefit we get from dealing with Ace Hardware. Ed explained the need for the first piece of equipment on his list of bills. It will clear the brush along the road that grows out and actually impedes traffic. It will only take 59 uses of this piece of equipment to justify its cost as opposed to what it would cost to have the county do it. Also, by the next meeting we will own the property on Hartline Road.
  - C. CWPP report: None.
  - D. Supervisor's report: Sara has had one general assistance inquiry and one emergency assistance. She reminded the board that before November twentieth we have to set the salaries for the next term.

- D. Assessor's Report: None
- E. General Assistance Committee None
- F. .Broadband Committee Report: None.
- G. Building, Usage & Planning Committee Report: None.
- H. Grant Committee Report: Devin found a grant opportunity that is not open yet. It is for up to \$350,00 for rehabilitation of old fire stations. Clay says we should apply for it when it opens.
- I. Financial Planning Committee: None .

11. Old Business:

- .A. Update on transfer of official Township files to Station 1 for review by and transfer to IRAD

Debbie, Sara and I met with Barbara Heflin from IRAD and it was a very helpful and informative meeting. We set up a meeting for October 26th with Michael Hall, who will inventory all our records and determine what they want and what they don't want. We're getting very close to moving the records.

12. New Business:

- E. Fire Department Surplus items. Clay moved to declare the specified items as surplus. Michael seconded it. Motion carried unanimously.
- F. Fire Department shirts for celebration. Sara moved to allocate \$300 for shirts for the volunteer firefighters for the new truck celebration. Clay seconded it. TThe motion passed unanimously.
- G. Identify a third auditor. Sara moved to name Dan Chester as the third auditor. Mike seconded it. The motion passed unanimously.

13. Public comments: None,

- H. Adjournment. Clay moved to adjourn and Debbie seconded it. The meeting adjourned at 7:20 p.m.

Respectfully submitted,  
Regina Einig, Clerk

**Makanda Township Fund Balances as of 9/10/24**

		<b>Receipts since 8/8/24</b>	<b>Remaining Budget</b>
Brian R Pierce Jr 517 Memorial Fu	2,758.92	4.53	4,725.00
Building Capital Fund	143,749.05		145,000.00
Connect Humanity Grant Fund	19,170.54	13.90	19,166.56
Fire Protection	142,172.54	68,268.66	136,618.35
Fire Protection Capital Fund	122,956.84	1.21	29,755.00
Foreign Fire Insurance Fund	579.66		1,155.00
General Assistance	14,126.39	23.49	14,145.00
New Bridge	146,578.79	33,243.71	77,129.26
Road & Bridge	220,188.37	75,510.59	103,354.03
Town	241,397.04	84,614.62	163,948.68
	<u>1,053,678.14</u>	<u>261,680.71</u>	<u>694,996.88</u>

<b>Town</b>		434.69
Payroll		
Verizon	Assessor monthly service	25.02
Banterra	Arthur Agency-monthly website fee	99.99
Edward Jones	Devin's retirement contribution	300.00
Regina Einig	certified letter postage reimbursem	9.68

**R&B**  
Payroll

**Assessor Expenses 2024**

Verizon	Assessor monthly service	1,458.01
John Dickson	training, mileage, meal, mileage re	200.16
		1,257.85

24-Sep

<b>Town</b>		Gross Wages	Soc Sec	Medicare	Fed	State	Total Dedu	Net Pay
Barnes	Anthony		0.00	0.00			0.00	0.00
Biffar	Devin	4800	297.60	69.60	348	237.60	952.80	3847.20
Dickson	John	2375.00	147.25	34.44			181.69	2193.31
Einig	Regina	1750.00	108.50	25.38	50		183.88	1566.13
Hoke	William E	2500.00	155.00	36.25			191.25	2308.75
Holub	Michael	180.00	11.16	2.61			13.77	166.23
Kolar	Clay	180.00	11.16	2.61	50	10	73.77	106.23
Lipe	Sara	2000.00	124.00	29.00	100	100	353.00	1647.00
Stanley	Debra	180.00	11.16	2.61			13.77	166.23
York	Fred	180.00	11.16	2.61			13.77	166.23
<b>Total</b>		<b>14,145.00</b>	<b>876.99</b>	<b>205.11</b>	<b>548</b>	<b>347.60</b>	<b>1977.70</b>	<b>12167.31</b>
			876.99	205.11				
			1753.98	410.22				
<b>Total Federal Deductions</b>								<b>2712.20</b>
<b>Total State Deductions</b>								<b>347.60</b>
 <b>R&amp;B</b>								
Crane	Jim	1457.5	90.37	21.13	145.75	72.15	329.40	1128.11
Totzell	David	995.00	61.69	14.43	99.50	49.25	224.87	770.13
<b>Total</b>		<b>2452.50</b>	<b>152.06</b>	<b>35.56</b>	<b>245.25</b>	<b>121.40</b>	<b>554.27</b>	<b>1898.24</b>
			152.06	35.56				
			304.12	71.12				
<b>Total Federal Deductions</b>								<b>620.49</b>
<b>Total State Deductions</b>								<b>121.40</b>

# **Makanda Township Highway Commissioners Report**

**9/10/2024**

Equipment purchased:

Stihl 18" chainsaw-new

Lane Shark L-4 48" hydraulic mower that fits on the loader of Kioti tractor. Bought to cut the brush along side the roads. Will be used instead of hiring county to use boom mower that will cost over \$115/hr. total cost: \$6800

18" trailer with dove tail. Used to haul tractor around township instead of driving it

Lincoln A/C-D/C welder- used

30' fiberglass extension ladder-used

18 safety cones-new

Spot sprayer-used Will be used to spray weeds around sign posts, bridge ends, Johnson Grass, culvert ends, rip rap, etc.

Continue to patch and remove dangerous trees

We have made the final lease payment on the 494 Hartline building. As per agreement and the vote of the electors at the April Town Meeting, we will be purchasing the building as of 10/1/2024. This will be a cash transaction. Also, as per agreement, we have purchased equipment, tools, and fixtures that were in the building at the time of the agreement. That is the \$10,000 item on the bills.

**Makanda Township Highway**  
**Road and Bridge Bill & New Bridge Bill Summary**  
**9/10/2024**

Company	Amount	Reason	Budget Item
<b>Auto Deduct from R&amp;B Account:</b>			
Buncombe Water Dist.	\$ 39.40	Water Bill	Utilities
Frontier	\$ 55.94	Fiber Optic	Utilities
<b>Road &amp; Bridge Bills:</b>			
Jim Crane 56.5 hrs @\$22/hr	\$ 1,243.00	Labor	Labor
David Totzell 49.75 @\$20/hr	\$ 995.00	Labor	Labor
City of Carbondale	\$ 455.46	Fuel	Fuel
Anna Quarries	\$ 52.27	Rip rap	Gravel, rip rap etc
NHJ Property	\$ 1,500.00	Lease payment (final)	Building Lease
NJC Property	\$10,000.00	Equipment in Building	Equipment & Tool Purchase
Little Tractor & Equipment	\$ 6,800.00	Lane Shark L-4 Mower (New)	Equipment & Tool Purchase
Little Tractor & Equipment	\$ 3,699.00	18' Trailer (New)	Equipment & Tool Purchase
<b>Credit Card Bills:</b>			
Egyptian Electric	\$ 60.48	Electric Bill	Utilities
Lowes	\$ 164.04	Building repairs	Bldg Exp. Repairs & Maint.
Murdale Ace Hardware	\$ 51.62	Building Repairs	Bldg Exp. Repairs & Maint.
	\$ 299.97	Chainsaw	Equipment & Tool Purch.
	\$ 15.19	Sign for Castle Park	Signs
	\$ 159.98	Door handle & deadbolt lock	Bldg Exp. Repairs & Maint.
	\$ 9.83	Hardware	Repairs & Maintenance
All of the indented items were originally charged and paid for in one transaction \$435.19 which is calculated by \$536.59 total charges less \$101.40 in payments = \$435.19 (See the sheet Statement)			
Shell	\$ 10.40	Non-ethanol gas for chainsaws	Fuel
Murdale Ace Hardware	\$ 8.08	Hardware	Repairs & Maintenance
NAPA	\$ 65.30	Filter & gauge	Repairs & Maintenance
Murdale Ace Hardware	\$ 33.98	Stihl motor oil	Fuel
Midwest Cash	\$ 14.00	Used tools	Equipment & Tool Purchase
Rural King	\$ 42.97	Hitch pins	Repairs & Maintenance
Amazon	\$ 35.98	Magnetic rear view mirrors	Repairs & Maintenance
<b>Total Credit Card:</b>	<b>\$870.42</b>		
<b>New Bridge Bills:</b>			
Jackson County Highway	\$19,431.55	BAM material & grading	Road Maintenance & Repair