

Minutes of the
Makanda Township Board Meeting
Thursday, August 8, 2024

1. Supervisor Lipe called the meeting to order at 7 p.m.
2. Present were Supervisor Lipe, clerk Einig, and trustees Kolar, York, Stanley, and Holub.
3. Clerk comments. Regina reported that Dan Chester withdrew his resignation as parliamentarian and will continue in that post until the election for township officials.
4. Trustee comments: none.
5. The agenda was approved.
6. Public comments on Agenda items.
7. Approval of Minutes for the July 9, 2024, Board meeting. Regina said that she had received Sara's corrections but did not act on two because she did not understand them. The first one was regarding which bill about the extrication equipment. Fred York and Sara agreed that the correct amount was \$29,941. The second item was about the appropriateness of the two motions Sara made during the public comments at the end of the meeting. Dan Chester said they were correct and could be added to the minutes. Regina said that she would do so. Sara said the minutes were approved as corrected.
8. Fund Balances and Revenue. **See Attachments**
9. Approval of bills by fund: Clay moved and Mike seconded a motion to pay all the bills. **Motion carried unanimously.**
10. 10. Reports:
 - A. Fire Department Report: Chief Lipe reported that they had one fire call, five medical, six alarms or calls for service, and one traffic crash, for a total of thirteen calls. They have 18 members. One of the members had to go back to school. They are also waiting for members coming back to school to be fitted with the new gear. There will be a live-in firefighter in station 1 by either the 16th or 17th of August. And finally, **The new truck is done.** (loud applause and cheers) So now what's going to happen is Captain Gray, Captain Hartkie and I will go up and make sure that everything is ok and then accept the truck and accompany the delivery of the truck on August 19th. Then it will take several weeks to outfit the truck with air packs, hoses, etc. Then we'll have a big party, put it in service, and finally be done By next month we will have the truck here so you can take a tour and find all about it. The party is September 28th.
 - B. Road Commissioner's Report: **See Attachments.** Ed wanted to make sure the Board understood his position on the agreement discussed last month with the Village of Makanda to trade maintenance on a small portion of Poplar Camp South Road (Makanda Township) for the portion of Sheppard Lane from Makanda Road back to the portion of Sheppard Lane that is presently maintained by the township. When he met with them they threw him a curve and said the village wanted the agreement to be permanent, as opposed to yearly. He opposes it because it would be a disadvantage to the township in regard to the Motor Fuel tax. Sara said that if anyone has questions they should just email them to Ed.
 - C. CWW Report: No
 - D. Supervisor's Report: Sara reported that she had four general assistance requests, one of which qualified for emergency assistance. After months of delay the Southern Illinoisan finally published the Annual Treasurer's Report.
 - E. Assessor's Report: None

- F. General Assistance Committee None
 - G. Broadband Committee Report: None.
 - H. Building, Usage & Planning Committee Report: None.
 - I. Grant Committee Report: The grant application for small equipment from the State Fire Marshall is coming so the grant committee will be preparing for that. No word yet on the grant for a tender truck.
11. Old Business:
- A. Update on transfer of official Township files to Station 1 for review by and transfer to IRAD. Regina is trying to set up a meeting with Barbara Heflin from IRAD. Please let her know if you want to attend and, if so, what times are good for you. If more than two trustees want to attend it will have to be a public meeting and to be advertised two days beforehand. Regina will notify all interested parties when a decision is reached..
12. Old Business:
- A. Motion to form a standing Financial Planning Advisory Committee for the Township and Fire Department to formulate short- and long-term priorities for Makanda Township government. The purpose will be to develop and outline a planning vision for the Township that defines guidelines, actions, timetables, and rationales for implementation of those priorities. This committee shall have a chairman, two members of the Fire Department (Chief and one other), two Board members and at least two members of the public chosen by the Chairman. Michael seconded the motion. Ed Hoke said he would like the Highway department to be included.
 - B. Fred nominated Dr. Rollie Perkins for Chairman of the Financial Planning Advisory Committee. Mike seconded it. **Motion carried unanimously.**
 - C. Motion to approve Cheryl Mayer and Karen Renzaglia as township citizen auditors. Sara moved this motion and Clay seconded it. **Motion carried unanimously.**
13. Motion for the board to go into The board retired for an Executive session-to discuss personnel Mike so moved and Debbie seconded it. **Motion carried unanimously. The board adjourned at 7:26 and reconvened at 7:32. Roll call to reconvene was unanimous.**
14. Public comments. None but Sara asked for volunteers for the finance committee. Jim Crain , Ed Hoke, Debbie Stanley, and John Simms volunteered.
15. Adjournment. Clay moved and Mike moved to adjourn. **The motion passed unanimously.**

Respectfully submitted,
Regina Einig, Clerk

Makanda Township Fund Balances as of 8/8/24

		Receipts since 7/9/24	Remaining Budget
Brian R Pierce Jr 517 Memorial Fu	2,754.39	4.97	4,725.00
Building Capital Fund	143,749.05	1,773.37	145,000.00
Connect Humanity Grant Fund	19,156.64	147.27	19,166.56
Fire Protection	105,589.24	375.12	176,712.56
Fire Protection Capital Fund	126,800.38	973.54	33,600.00
Foreign Fire Insurance Fund	579.66		1,155.00
General Assistance	14,452.24	26.27	14,494.34
New Bridge	115,141.85	287.17	79,000.00
Road & Bridge	149,323.48	412.65	108,176.08
Town	169,244.19	433.36	176,571.31
	<u>846,791.12</u>	<u>4,433.72</u>	<u>758,600.85</u>

Town 1,023.95

Payroll

Verizon Assessor monthly service 25.02

Banterra Arthur Agency-monthly website fee 99.99

Zoom-annual renewal 159.90

Edward Jones Devin's retirement contribution 300.00

Paducah Sun legal ad 439.04

General Assistance 450.00

Banterra Egyptian Electric-electricity 349.34

Buncombe Water District water 100.66

R&B

Payroll

Assessor Expenses 2024 1,432.99

Verizon Assessor monthly service 175.14

John Dickson training, mileage, meal, mileage re 1,257.85

Makanda Township Fire/Rescue
August 2024 Call Volume

Fire Calls	1
Medical	5
Calls for Service/Alarm	6
Traffic Crash	1
Total	13

13 calls EOM

Makanda Township Highway Commissioners Report

8/8/2024

Finished second mowing

Finished second mowing for Pomona

I experimented with a vertical sickle mower. I bought it for my own use but wanted to see how it would work for the township. It is not durable enough. I have to keep looking for how to cut brush on side of road without purchasing a boom mower, which is an expense that will not get used enough to justify the cost. I am looking at other alternatives.

I purchased a grapple bucket for the new tractor that will be used to remove brush from downed trees on the roads.

BAM, which is the material we put down on bad spots prior to oil & chip, has been applied to Pete's Road and Sheppard Lane. This will complete the un-oil & chipped portion of this road that was in dispute.

I have completed the agreement with the Village of Makanda to trade maintenance on a small portion of Poplar Camp South Road (Makanda Township) for the portion of Sheppard Lane from Makanda Road back to the portion of Sheppard Lane that is presently maintained by the township. Again, the reasoning for this is that we have to drive almost 3 miles just to get to a .25mi. section of road on Poplar Camp South Road. Makanda Village maintains the road all the way back to it. The Sheppard Lane portion we are talking about is not well maintained and this will make the entire road our responsibility. Thus making it easier to take care of. This is a permanent agreement until either party would want out which can happen with 30 days notice. I will say that although the agreement has been signed by both parties, the village is wanting this made permanent which means there would be no backing out. At first look I'm not real cracy about the idea, but I am looking into this and will report next month on the decision. I am consulting with the Mitch Burdick, the Jackson County Engineer, and also with IDOT.

As you can see from the patch material that we have purchased that we are continuing to do considerable patching.

Makanda Township Highway
Road and Bridge Bill & New Bridge Bill Summary
7/09/2024

Company	Amount	Reason	Budget Item
Auto Deduct from R&B Account			
Buncombe Water District	\$ 39.40	Water Bill	Utilities
Road & Bridge Bills:			
Jim Crane 69 hrs @\$22/hr	\$ 1,518.00	Labor	Labor
David Totzell 16.75@\$20/hr	\$ 335.00	Labor	Labor
City of Carbondale	\$ 84.22	Fuel	Fuel
Frontier	\$ 78.83	Fiber Optic	Utilities
NHJ Properties	\$ 1,500.00	Building Lease	Building Lease
Dept. Central Mgt. Services	\$ 105.00	Storage units	Equipment & Tool Purchase
Little Tractor & Equipment	\$21,000.00	2019 DK5510 Kyoti tractor	Equipment & Tool Purchase
Credit Card Bills			
SMS Powertrain	\$ 208.85	Mower part	Repairs & Maintenance
Murdale Ace Hardware	\$ 15.19	Sign	Signs
Murdale Ace Hardware	\$ 159.98	Office door handle & deadbolt	Building Repairs & Maint.
WalMart	\$ 9.04	Clocks for office & shop	Office Supplies
Murdale Ace Hardware	\$ -39.99	Return deadbolt	
Lowes	\$ 9.58	Mailbox post	Repairs & Maintenance
Lowes	\$ 119.14	Shop supplies	Building Repairs & Maint.
Rural King	\$ 121.94	Tools, DEF, motor oil	\$25.98 Tool Purchase \$25.98 Fuel \$69.98 Repairs & Maint.
Rural King	\$ 14.95	Chainsaw bar oil	Repairs & Maint.
NAPA	\$ 67.16	Air & Oil Filter	Repairs & Maint.
Rural King	\$ 399.99	Diesel storage tank 100 gal	Equipment & Tool Purchase
Amazon	\$ 399.98	A/C Heater combo – office	Equipment & Tool Purchase
Lowes	\$ 26.74	¾" x 30" pipe	Repairs & Maint.
Rural King	\$ 80.96	Shop tools	Tool Purchase
Lowes	\$ 58.99	A/C install supplies	Building Repairs & Maint.
Murdale Ace Hardware	\$ 9.83	Shop supplies	Repairs & Maintenance
Murdale Ace Hardware	\$ -9.79	Return of above items	
Rural King	\$ 192.72	Shop fan & bolts	Equipment Purchase
Harbor Freight	\$ 34.99	Wheel barrow wheel	Repairs & Maintenance
Lowes	\$ 1.28	Bolts	Repairs & Maintenance
Harbor Freight	\$ 55.98	Pinch bars	Tool Purchase
Egyptian Electric	\$ 64.54	Electric Bill	Utilities
Plaza Tire	\$ 109.06	Tire repair & tubes	Repairs & Maintenance
Sydenstricker/Nobbe	\$ 74.50	PTO repair	Repairs & Maintenance
Today's Technology	\$ 62.63	Oil Change & inspection	Repairs & Maintenance
Today's Technology	\$ 1,371.34	Repl exhaust manifolds on Truck	Repairs & Maintenance
Credit Card Interest	\$ 28.86	Credit Card Interest	Office Supplies

Credit Card Total \$3,648.44