

Minutes of the
Makanda Township Board Meeting
Tuesday, September 12, 2023

1. Supervisor Lipe called the meeting to order at 7 p.m.
2. Roll Call. Present were Supervisor Lipe, Clerk Regina Einig, Trustees Holub, Stanley and York. Trustee Kolar was absent.
3. Clerk comments. Regina noted the passing of Makanda resident and highly respected SIU professor of architecture, Jon Davey.
4. Trustee comments: none.
5. Approval of the agenda. The agenda was approved. Michael Holub asked that Brian Chapman be allowed to make his presentation on the broadband project at this point. It was agreed. Mr. Chapman said that the provider will be starting at the southernmost part of the county, that is, Makanda Township, and will proceed northward, ending with his township. He also said the projected timeframe before broadband is available to all homes is two years.
6. Public comments on Agenda items. None.
7. Approval of Minutes for the August 8, 2023, Board meeting. The minutes were approved as corrected.
8. Fund Balances and Revenue. **See attachment one.**
9. Approval of bills by fund:
Township Bills, Fire Department Bills, Fire Protection Capital Fund Bills, Road and Bridge Bills, New Bridge Bills, General Assistance Bills, Connect Humanity Bills. Debbie moved and Mike seconded to pay the bills. **The motion passed unanimously.**
10. Reports:
 - A. Fire Department: Josh Lipe reported that Makanda Township Fire/Rescue had seven fire calls, five medical, one call for Service/Alarm, two traffic crashes for a total of ten calls. Year to date they have had 105 calls EOM.
 - B. Road Commissioner's Report (Ed Hoke) **See attachment two.**
 - C. CWPP Report: Sara reported that she participated in a Zoom call with Greater Egypt. They will apply for grant to write Jackson County-wide CWPP. GE was not interested in applying for grant to do Makanda Township CWPP only. There seems to be some interest in other parts of Jackson County for CWPP.
 - D. Supervisor's Report: **See attachment three.**
 - E. Assessor's Report (John Dickson): No report.
 - F. General Assistance Committee Report (Debbie Stanley): No report.
 - G. Broadband committee report (Michael Holub): covered above.
 - H. Building, Usage & Planning Committee report (Jim Renshaw): no report.
 - I. Grant Committee (Clay Kolar): No report.
11. Old Business:
 - A. Executive session to discuss interviews for fire administrator position. After the session Sara announced that there will be no action taken on item B this evening.
 - B. Decision to hire Fire Administrator pending background check. **No action taken.**
12. New Business:
 - A. Carbondale Warming Center Representative. Not present.
13. Public comments: None.
14. Adjournment. Fred moved to adjourn and Debbie seconded it. **The motion passed unanimously.**

Attachment One

Makanda Township Fund Balances as of 9/12/23		Receipts since 8/8/23	Remaining Budget
Brian R Pierce Jr 517 Memorial Fu	2,714.13		3,021.72
Building Capital Fund	120,548.85		
Connect Humanity Grant Fund	18,962.92	3.96	18,706.48
Fire Protection	50,438.71	233.22	124,711.74
Fire Protection Capital Fund	82,898.92	0.26	5,300.00
General Assistance	14,335.73	2.48	13,915.00
New Bridge	75,177.45	218.16	66,462.48
Road & Bridge	119,865.07	348.14	114,719.13
Town	131,653.07	402.40	172,841.87
	<u>613,880.72</u>	<u>1,208.62</u>	<u>519,678.42</u>

Town		477.98
Payroll		
Verizon	Assessor monthly service	25.02
Southern Illinois Local Media Group	MTFD manager ads	63.00
Southern Illinois Local Media Group	MTFD manager ads	88.00
Banterra	Amazon-computer bag	25.75
	TOI - GATI training	30.00
	Arthur Agency-monthly websi	99.99
Debra Stanley	GATI training reimbursement	30.00
Designer Checks	checks	80.40
Statewide Publishing	May 2023 budget notice	35.82

R&B

Payroll

Assessor Expenses 2023		2,539.84
Verizon	Assessor monthly service	200.16
John Dickson	mileage, training, lodging, me	2,339.68

Attachment One continued

23-Sep

Town		Gross Wages	Soc Sec	Medicare	Fed	State	Total Dedu	Net Pay	
Barnes	Anthony	81.25	5.04	1.18		4.02	10.24	71.01	
Dickson	John	2375.00	147.25	34.44			181.69	2193.31	
Einig	Regina	1750.00	108.51	25.38	50		183.89	1566.12	
Hoke	William E	2500.00	155.00	36.25			191.25	2308.75	
Holub	Michael	150.00	9.30	2.18			11.48	138.53	Missed June meeting
Kolar	Clay	180.00	11.16	2.61	50	10	73.77	106.23	
Lipe	Sara	2000.00	124.00	29.00	100	100	353.00	1647.00	
Stanley	Debra	180.00	11.16	2.61			13.77	166.23	
York	Fred	150.00	9.30	2.18			11.48	138.53	Missed August meeting
Total		9,366.25	580.72	135.81	200	114.02	1030.55	8335.70	
			580.72	135.81					
			1161.45	271.62					
Total Federal Deductions								1633.07	
Total State Deductions								114.02	
R&B									
Crane	Jim	1122	69.56	16.27	112.20	55.54	253.57	868.43	
Totzell	David	1413.00	87.61	20.49	141.30	69.94	319.34	1093.66	
Total		2535.00	157.17	36.76	253.50	125.48	572.91	1962.09	
			157.17	36.76					
			314.34	73.52					
Total Federal Deductions								641.36	
Total State Deductions								125.48	

Attachment Two

Makanda Township Highway Commissioner Report for September 12, 2023

The road vacation took place on August 9th. This was an obscure road leading off Potters Road between Old 51 and New 51 that had not been used since the early 1900's. No one showed up to contest the vacation and it has been approved and recorded at the Jackson County courthouse.

The agreement between Clay Kolar, Bill Hunter and Makanda Township Highway Department has been recorded with the Jackson County Recorder's office and the only thing that remains is the last court hearing at which Webb Smith, the Highway Department attorney, will inform the court that said agreement has been filed and that will dismiss the case.

Oil and chipping on Boskydell East, the Elstrom loop, School House Road, Heather Lynn Lane, and Starvation Acres has been completed.

Middle line striping on Boskydell East and Springer Ridge should be completed by the end of this month.

Replacement of 6'x50' culvert on Midland Hills is scheduled for installation by the end of the month.

Patching has continued.

Second mowing of roadside has been completed.

Started second mowing of Pomona Township. Should be mostly complete by the end of the month.

I am presently negotiating a lease agreement on the old Stone Creek maintenance building at 494 Hartline Lane, Makanda. The idea of the lease at this point is to have a year to discover if the building will fit the total needs of the Highway Department and if there are any insurmountable problems with this building as the headquarters for the department. The details are: This will be a lease/purchase agreement \$1500 per month for one year for a total of \$18,000 in the option to purchase, \$15,000 of the lease expenses can be applied to the purchase price. If we exercise the option to purchase, the purchase price will be \$170,000. With \$15,000 lease monies applied, plus I have agreed to pay \$10,000 for all fixtures and contents of the building, will make the purchase price of the building \$145,000. This purchase will only happen following a Town Meeting at which the electorate will have the opportunity to vote to approve or disapprove said purchase. The starting date of the lease is to be October 1, 2023.

Attachment Two, continued

Makanda Township Highway Road and Bridge Bills 9/12/2023

Company	Amount	Reason	Budget Item
Road & Bridge Bills:			
Jim Crane 51hrs @\$22/hr	\$ 1,122.00	Labor	Labor
David Totzell 78.5hrs @ \$18/hr	\$ 1,413.00	Labor	Labor
Anna Quarries	\$ 46.84	Rip rap	Gravel, rip rap, etc
City of Carbondale	\$ 718.85	Fuel	Fuel
Ed Hoke	\$ 165.00*	Filing fees for road vacation And road plat for Sheppard Lane	Legal Notices & Publishing
Credit Card Bills:			
Murdale Ace Hardware	\$ 13.59	Stihl oil	Fuel
Rural King	\$ 8.34	Hardware	Repairs & Maintenance
Rural King	\$ 44.99	Tool box for mower	Equipment & Tool Purchase
Diedrich Implements	\$ 118.70	Pin & hardware for mower	Repairs & Maintenance
Amazon	\$ 28.97	Gas can nozzels	Equipment & Tool Purchase
Rural King	\$ 15.98	DEF	Fuel
Lowes	\$ 7.96	Padlock	Equipment & Tool Purchase
NAPA	\$ 15.99	Trailer light adapter	Equipment & Tool Purchase
O'Reilly Auto Parts	\$ 7.11	Light Bulb for truck	Repairs & Maintenance
Hale's Automotive	\$ 43.00	Truck inspection	Repairs & Maintenance
Auto Zone	\$ 9.99	Plastic cleaner for trailer	Repairs & Maintenance
Auto Zone	\$ 20.97	Grease	Repairs & Maintenance
Rural King	\$ 17.99	Safety flashing light	Equipment & Tool Purchase
Rural King	\$ 39.99	Trailer hitch 4" riser	Equipment & Tool Purchase
NAPA	\$ 36.57	Reflectors for truck	Repairs & Maintenance
Diedrich Implements	\$ 350.71	Skid plate for mower	Repairs & Maintenance
New Bridge Bills"			
Midwest Materials	\$ 1,617.38	Patch	Road Maintenance & Repairs

*Had to pay cash

Attachment Three

Supervisor's Report

- 1. No GA/EA requests.**
- 2. Debbie and I are attending EA training later this month in Effingham.**
- 3. Arthur Agency completed makandatownship.org website transition. TOI website for Makanda Township is no longer available. Updating stock photos to Makanda Township photos.**
- 4. Continued working with Tony Barnes on township technological needs.**
- 5. Need another township resident to volunteer as back-up auditor for three-person committee.**