

Minutes of Makanda Township Board Meeting  
March 14, 2023

**1. CALL TO ORDER**

**2. ROLL CALL:** Supervisor Sara Lipe called the meeting to order at 7:00 p.m. Present were Supervisor Lipe, Trustees Michael Holub, Clay Kolar, Debbie Stanley, and Fred York. Sara also welcomed Jackson County Board members Kevin Lister and Nel Battrell.

**3. Clerk Comments:** None.

**4. Trustee comments:** None.

**5. Approval of Agenda.** Sara asked that public comments be moved up before the executive session in case people have to leave. Also, Clay moved to strike item 12 I, seconded by Fred York. The motion passed unanimously and the rest of the agenda was approved.

**6. PUBLIC COMMENTS on AGENDA ITEMS:**

**7. APPROVAL OF MINUTES:** The February 2023 minutes were approved as corrected.

**8. FUND BALANCES AND REVENUE: (See Attachment One.)**

**9. Approval of bills by fund:** Regarding the Illinois Public Risk Fund bill, Sara asked for a decision as to whether to reimburse the Town fund from Road and Bridge and Fire Protection for what extra the Town fund paid. After some clarification Mike moved to pay all the bills and to reimburse the Town fund for what it had paid. Seconded by Fred. Motion passed unanimously.

**10. REPORTS:**

- A. Fire Protection: Jimmy reported that they had 1 fire call, 7 EMS, two flue fires for a total of ten runs. We have twenty firefighters. Sara asked Jimmy about progress on the plan for compensating firefighters for mileage. Jimmy said that they were going to try it out and tweak it, as necessary. Sara asked him to type it up and send it to the board. She asked about progress on the OSHA complaints. Josh explained that they had had eight citations. Two are outstanding and being worked on. Sara then asked Josh to explain what the fire department's needs are in regard to the declaration of surplus funds and the transfer to the fire protection capital fund. Josh said they will need to save money to replace the 1993 Dodge Ram brush truck and asked for the transfer of \$40,000 to the fire department capital fund.
- B. Road Commissioner's Report; **(See Attachment two.)** Ed also commented on two issues: a huge sinkhole on Midland Hills Road that qualifies for cooperation with the county to repair it and plans to work with the county to possibly install culverts on Springer Ridge Road north of Boskeydell to prevent flooding.
- C. CWPP: No report.
- D. Supervisor's Report: Sara reported that she had received one emergency assistance inquiry, the last of the property tax money has been paid to the township, the mobile home tax is still to come. She and Fred interviewed two tech consultant candidates and have prepared a contract that she sent out to the board. She responded to a FOIA request and participated in a Department of Labor call regarding the OSHA inspector. spelling
- E. CWPP: No report.
- F. General Assistance Committee: No report.
- G. Broadband Committee: Jill Adams reported attending a listening session with the state broadband people here in Carbondale. She said there was good representation from Makanda Township and they had a chance to report on the many problems we have with internet here.

- H. Building, Usage, and Planning Committee: The committee met last evening. The Stone Creek property is probably not going to work so we are back to talking about the Davis property but cannot move forward with anything at this time.
- I. Grant Committee: No report.

**11. OLD BUSINESS:**

- A. Compensation options for volunteer firefighters. Already discussed.

**12. NEW BUSINESS:**

- A. Approval to contract IT person. Fred moved to accept the contract and then give him and Sara the flexibility to enter into that contract with one or both of the individuals they prefer. Clay seconded the motion. Motion carried unanimously.
- B. Approval of the revised Budget for Road & Bridge 2022-23 & the 2023-24 Road & Bridge and New Bridge budgets. Held until next meeting to allow 30 days comment from public.
- C. Declare surplus of \$20,000 in the Town Fund for transfer to the Building Capital Fund. Mike moved to make this motion and Debbie seconded it. Motion passed unanimously.
- D. Declare surplus of \$20,000 in Fire Protection for transfer to Fire Protection Capital Fund. Sara made the motion and Clay seconded it. Motion passed unanimously.
- E. Declare surplus of \$20,000 in Town Fund to transfer to Fire Protection Capital Fund. Failed for lack of a second.
- F. Place on the agenda for the Annual Meeting on April 11 the transfer of \$20,000 surplus funds from the Town Fund to the Building Capital Fund. Sara so moved and Mike seconded. Motion passed unanimously.
- G. Place on the Annual Meeting April 11 agenda approval to transfer \$20,000 from Town Fund to Fire Protection Capital Fund. No action. See E above.
- H. Place on the Annual Meeting April 11 agenda approval to transfer \$20,000 from Fire Protection to Fire Protection Capital Fund. Sara moved and Mike seconded. Motion passed unanimously.
- I. (Removed.)
- J. Formation of a Board/Citizen committee to meet requirements of the "Decennial Committee on Local Government Efficiency Act." Sara asked if we wanted to do a joint committee or separate ones for the Township and Road & Bridge. Ed said he was fine with a unified report. Sara suggested we bring it up at the Annual meeting to see if we can get some interested citizens but postpone action until the April meeting.

14. Public comments. A citizen asked how much has been appropriated for the building committee. Sara said it was \$100,148.10. This does not include what could be added at the annual meeting.

13. Executive Session – Personnel. Clay moved that the Board go into Executive session and Debbie seconded it. The motion passed unanimously. The Board went into Executive Session at 7:52 p.m. Clay motioned to adjourn that meeting and Mike seconded it. Motion passed unanimously. The Board returned at 8:23 p.m.

15. Adjournment: Clay moved to adjourn, Debbie seconded, and the meeting closed at 8:27.

**Attachment One**

<b>Makanda Township Fund Balances as of 3/14/23</b>	<b>Receipts since 2/14</b>	<b>Remaining Budget</b>
Building Capital Fund	100,148.10	
Brian R Pierce Jr 517 Memorial Fu	2842.13	1,155.00
Connect Humanity Grant Fund	19,047.04	3.57
Fire Protection	107,935.59	12,108.18
Fire Protection Capital Fund	62,017.73	0.12
General Assistance	15,210.78	2.33
New Bridge	76,327.03	6,153.91
Road & Bridge	143,685.99	14,297.18
Town	176,509.25	16,127.31
	<u>703,723.64</u>	<u>48,692.60</u>

**Additional Expenses**

<b>Fire Protection</b>		2,381.30
Egyptian Electric	Station #2	156.39
Ameren Illinois	Station #1	17.11
Ameren Illinois	Station #2	445.51
South Highway Water District	Station #1	22.25
South Highway Water District	Station #2	22.25
Mediacom	Station #1 internet & phone	216.80
Mediacom	Station #2 internet	75.99
IL Public Risk Fund	workers comp audit result	1,425.00

**Town**

Payroll		808.96
Country Life Assurance	Jimmy's IRA	200.00
Verizon	Assessor monthly service	25.02
Statewide Publishing	legal notice from May 2022	33.94
Jackson & Gray Inc	bond for Debbie Stanley	550.00

**R&B**

Payroll		
IL Public Risk Fund	workers comp audit	877.00
Southern Illinoisan	legal ad re R&B budget	33.48

**Assessor Expenses 2023**

Verizon	Assessor monthly service	50.04
		50.04

Mar-23 version 2

		Gross Wages	Soc Sec	Medicare	Fed	State	Total Dedu	Net Pay
Bilderback	Jimmy	2253.33	139.71	32.67	225.33	111.54	509.25	1744.08
Dickson	John	2375.00	147.25	34.44			181.69	2193.31
Einig	Regina	1750	108.50	25.38	50		183.88	1566.13
Hoke	William E	2500.00	155.00	36.25			191.25	2308.75
Holub	Michael	180.00	11.16	2.61			13.77	166.23
Kolar	Clay	150.00	9.30	2.18	50	10	71.48	78.53
Lipe	Sara	2000.00	124.00	29.00	100	100	353.00	1647.00
Stanley	Debra	150.00	9.30	2.18			11.48	138.53
York	Fred	180.00	11.16	2.61			13.77	166.23
<b>Total</b>		<b>11538.33</b>	<b>715.38</b>	<b>167.32</b>	<b>425.33</b>	<b>221.54</b>	<b>1529.55</b>	<b>10008.78</b>
			<b>715.38</b>	<b>167.32</b>				
			<b>1430.76</b>	<b>334.63</b>				
Total Federal Deductions								2190.72
Total IL Deductions								221.54
<b>R&amp;B</b>								
Crane	Jim		0.00	0.00	0	0.00	0.00	0.00
Harper	Matt	108	6.70	1.57	10.8	5.35	24.41	83.59
<b>Total</b>		<b>108</b>	<b>6.70</b>	<b>1.57</b>	<b>10.8</b>	<b>5.35</b>	<b>24.41</b>	<b>83.59</b>
			<b>6.70</b>	<b>1.57</b>				
			<b>13.39</b>	<b>3.13</b>				
Total Federal Deductions								27.33
Total IL Deductions								5.35

## **Makanda Township Highway Commissioner Report**

### **March 14, 2023 Meeting**

Update on Sheppard Lane legal issue, the appointment with Clay Koler, Bill Hunter, myself and Aaron with Asaturian & Eaton & Associates is tomorrow.

Springer Ridge flooded again this month. I have contacted Mitch Burdick, the Jackson County Highway Engineer to discuss the possibility of the installation of additional culverts in the flood area to mitigate this problem (I'm thinking 2 more 48' culverts installed in the low area where the water flows over the road). If people would obey the road closures and barricades it might not concern me so much. Sometimes we have to protect people against themselves. Mitch agrees that something needs to be done and we will meet soon to investigate the possibilities.

The oil & chip list for 2023 is:

- Boskydell East, this will include extensive patching and smoothing out bridge approaches
- Elstrom & Parkwood loop
- Starvation Acres, starting at Union Hill Road & goes approximately ¼ mi east
- Over the top of the culvert replacements on School House Road.

Just so you will know, right now for 2024 I am looking at Cedar Meadows, Midland Hills Road, and probably about a mile or less of Schoolhouse Road.

Another large culvert in bad shape has been discovered on Midland Hills Road. It is a single 60"x50' culvert that will again qualify for the 50/50 grant from Jackson County. A large sink hole opened up during the last big rain. This is like what happened to the culverts on Schoolhouse.

I have discussed double line striping of Spring Ridge Road and Boskydell Road East this August with Josh Cox, the assistance engineer for Jackson County Highway Department. This will run about \$650-700/mile. We both believe this is badly needed.

I purchased a used 10' grader blade for the tractor for \$4000. It is designed to be used on a 180HP tractor and ours is only 105HP. It will last. Yes, we own an 8' blade, but it is not adequate for what we need. I will be asking at the Town Meeting in April to declare the 8' blade as surplus property so I can sell it.

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Road and Bridge Bills

3/14/2023

<u>Company</u>	<u>Amount</u>	<u>Reason</u>	<u>Budget Item</u>
<b>Road &amp; Bridge Bills:</b>			
Matt Harper 6 hr@ <del>hr</del> \$18/hr	\$ 108.00	Labor	<del>Labor</del>
City of Carbondale	\$ 120.21	Fuel	<del>Fuel</del>
Canning Auction, LLC	\$ 4,000.00	Purchase of 10' Blade*	Equipment
<b>Credit Card Bills:</b>			
NAPA**	\$ 8.99	?	?
Murdale Ace Hardware	\$ 50.34	Repair materials	Repairs & Maintenance

\*Yes, we already own an 8' blade. I will be asking to declare it on Surplus Equipment at the Town Meeting in April.

\*\*The credit card bill shows this charge. I do not have a receipt for this charge at this time. I will not be able to get one until Monday morning at which time I will forward you a copy of the bill (if this is a correct charge).