

Minutes of the
Makanda Township Board Meeting
Tuesday, August 8, 2023

1. Supervisor Lipe called the meeting to order at 7 p.m.
2. Present were Trustees Holub, Kolar, Stanley, and Supervisor Lipe. Trustee York was absent.
3. Regina said that thirty copies of the agenda were on their way. We were experiencing Zoom connection problems but eventually got that meeting going.
4. Trustee comments: none.
5. Supervisor Lipe asked to move Item B under new business before item A. There was no objection.
6. Public comments on Agenda items. Gary Heern expressed concern about two things: the question of whether the administrator/manager reports to the chief and whether the duties of the administrator/manager take away from the responsibilities of the chief. A discussion followed and then Rollie Perkins said that the first responsibility of the administrator is to respond to calls so he or she must be trained for fire and EMT calls. Shawn Priddy, city of Herrin fire chief, spoke in support of Josh Lipe for the position of fire chief. Marissa McKee expressed concern about item 12 A, the chain of command. Travis Lipe spoke in support of Josh Lipe as chief and the need for the administrator/manager to be a trained firefighter and EMT.
7. Minutes for the July 11, 2023, Board meeting were approved as corrected.
8. Fund Balances and Revenue. **See Attachment One.**
9. Approval of bills by fund: Debbie Stanley asked about a General Assistance bill. \$340 was paid out for an electric bill. Clay moved to pay the bills and Debbie seconded it. **The motion passed unanimously.**
10. Reports:
 - A. Fire Department: Josh Lipe reported that they had fifteen total calls: one fire call, nine medicals, one traffic crash, and four calls for service, including one carbon monoxide call, a fallen tree, and two public assists.
 - B. Road Commissioner: **See Attachment Two.** Ed Hoke explained the process of vacating a road. Probably prior to 1900 there was a road that came off Potter's road. The owner developing the land wants to make sure that the road is never used again, so tomorrow night there is a meeting at 5 p.m. at Fire Station 2 to complete the process. Landowners who could be affected by the process have a right to be heard but the decision rests with the Road Commissioner. There are no such landowners in this case. Also, Ed wanted to tell us all that newly cut grass on roadways is like ice to a motorcyclist. If we care about their safety we should tell our neighbors and try to keep the roads safe for motorcyclists. Finally, for those on Boskeydell East, ?, School House Road, and Starvation Acres, we will be oil and chipping their roads probably in the next ten days.
 - C. CWPP Report: Sara is still in conversation with the Forest Service to get funding to update the CWPP.
 - D. Supervisor: **See Attachment Three.**
 - E. Assessor: None.
 - F. General Assistance Committee: None.
 - G. Broadband Committee: Robert Henderson sent Mike Holub minutes from the August 3rd meeting of the Jackson County Committee. The committee has recommended to the County Board that they partner with Western Kentucky and Tennessee Telecommunications Cooperative to address broadband issues with the unserved and underserved areas of the county. He explained that the resolution was needed to allow the county to partner with WK TTC to seek and apply for grants for infrastructure and broadband development.

H. Building, Usage & Planning Committee: Jim Renshaw reported that they had not officially met. Ed Hoke reported that, as stated in his report, that he is in the process of leasing the former Stone Creek Golf course maintenance building.

I. Grant Committee: No report.

11. Old Business:

A. Report from the Board/Citizen Decennial committee. Sara reported that the decennial committee met on July 13th. They pushed through and finished the report. She sent it out to all the members and asked for feedback. She has not gotten any yet. She expressed her appreciation for the dedication of all the members of the committee.

B. Update on the status of applications for the Fire Department manager and chief positions. Mike reported that they had twelve or thirteen applications, including one for chief. Sara oversaw that, explaining that we were not taking external applications for chief. Mike and Gary Heern will be getting together to schedule interviews.

12. New Business: (Note that items A and B have been reversed.)

A. Motion that Josh Lipe be appointed as the volunteer Makanda Township Fire Department chief. Sara moved that Josh Lipe be appointed the next Makanda Township fire chief. Mike seconded it. The vote was as follows. Trustee Holub, yes; Trustee Kolar, yes, Trustee Stanley, no; Supervisor Lipe, abstain. **The motion passed.**

B. Motion that the chain of command for the Makanda Township Fire Department manager and chief positions work together for the coordinated functioning of the Fire Department with both positions reporting directly to the Board with neither position having authority over the other. Clay made this motion and Debbie seconded it. The vote was as follows: Trustee Holub, no; Trustee Kolar, yes; Trustee Stanley, yes; Supervisor Lipe, no. **There being a tie, the motion did not pass.**

C. Possible Makanda Township involvement for the April 2024 eclipse event. Josh reminded us of the hype that accompanied the last eclipse and of our unique position for the coming eclipse. We will have over four minutes of totality. He said that the planning for the 2024 eclipse started immediately after the 2017 event. He is requesting ideas from the public as to what they would like to see and hear as they move forward.

13. Public comments. Marissa McKee commented that the approved minutes were not on the website.

14. Adjournment. Clay moved to adjourn and Debbie seconded it. Unanimously approved at 8: 28 p.m.

Attachment One

Makanda Township Fund Balances as of 8/8/23		Receipts since 7/11/2:	Remaining Budget
Brian R Pierce Jr 517 Memorial Fu	2,714.13		3,021.72
Building Capital Fund	120,548.85		
Connect Humanity Grant Fund	18,962.92	79.88	18,706.48
Fire Protection	52,041.96	5,180.83	126,548.21
Fire Protection Capital Fund	82,898.66	444.10	5,300.00
General Assistance	14,673.25	2.49	14,255.00
New Bridge	76,487.56	204.88	67,990.75
Road & Bridge	122,884.45	367.58	118,211.01
Town	140,403.29	420.79	182,082.53
	<u>628,900.94</u>	<u>6,700.55</u>	<u>536,115.70</u>

Additional Expenses

Fire Protection		774.56
Egyptian Electric	Station #2	198.44
Ameren Illinois	Station #1	307.01
Ameren Illinois	Station #2	53.00
Mediacom	Station #1 internet & phone	216.11

729.27

Town

Payroll		25.02
Verizon	Assessor monthly service	60.64
Banterra	Wal-Mart-totes & tape	149.90
	Zoom-1 year subscription	493.71
John Dickson	training, meal, mileage reimb	

General Assistance

Banterra	Ameren Illinois	340.00
----------	-----------------	--------

R&B

Payroll

Assessor Expenses 2023

Verizon	Assessor monthly service	2,021.11
John Dickson	mileage, training, lodging, me	175.14
		1,845.97

Attachment One continued

Aug-23

Town		Gross Wage	Soc Sec	Medicare	Fed	State	Total Deduc	Net Pay
Barnes	Anthony	283.25	17.56	4.11	8	14.02	43.69	239.56
Bilderback	Jimmy							
Dickson	John							
Einig	Regina							
Hoke	William E							
Holub	Michael							
Kolar	Clay							
Lipe	Sara							
Schall	Daniel							
Stanley	Debra							
York	Fred							
Total		283.25	17.56	4.11	8.00	14.02	43.69	239.56
			17.56	4.11				
			35.13	8.21				
			-----	----				
	Total Federal Deductions							51.35
	Total State Deductions							105.10
R&B								
Crane	Jim	1006.5	62.40	14.59	100.65	49.82	227.47	779.03
Totzell	David	1336.50	82.86	19.38	133.65	66.16	302.05	1034.45
Total		2343.00	145.27	33.97	234.30	115.98	529.52	1813.48
			145.27	33.97				
			290.53	67.95				
	Total Federal Deductions							592.78
	Total State Deductions							115.98
Fire Department Bills								
South Highway			Station 1		22.25			
South Highway			Station 2		22.25			
Egyptian Electric					212.33			
Ameren			Station 1		570.09			
Ameren			Station 2		158.42			
Mediacom			Station 1		216.15			
Mediacom			Station 2		75.99			
NAPA					191.99			
Lowe's					18.88			

Makanda Township Highway Commissioner Report

August 8, 2023 Meeting

Patching continues

Repairs are in process to the mower. Once that is complete, the 2nd mowing will commence

Rain delayed installation of BAM on roads to be oil & chipped but that was finally completed today and oil & chip will most likely be completed in the next week or so

Tomorrow, 8/9/2023 there will be a meeting at Firehouse #2 concerning the vacating of a road located off Potters Road between US HWY 51 & Old US HWY 51. All of the procedures have been followed, guided by Webb Smith, the attorney for the Makanda Township Highway Department. All legal notices have been properly posted and a copy of that notice is attach for your information.

I am in the process of securing a lease for the old Stone Creek Golf Course maintenance building at 494 Hartline Road, Makanda, IL. This is with the blessing of the Building Committee. The lease will be for 1 year, \$1500/month. This will be a lease with an option to purchase. Of course, purchase will only be with the approval of the electorate. This is to give the building a try and see if it will truly meet the needs of the Highway Department. The plan is for the lease to begin on October 1, 2023

If you are a person who is concerned about motorcycle safety, I have been requested by some motorcyclists to request that all residents refrain from blowing grass onto road surfaces. Newly mown grass is like ice on the road to a motorcycle

I continue to approve Utility Permits to Frontier for installation of fiber optic work in many parts of the township

Attachment Two continued

Makanda Township Highway
Road and Bridge Bills
8/8/2023

<u>Company</u>	<u>Amount</u>	<u>Reason</u>	<u>Budget Item</u>
Road & Bridge Bills:			
Jim Crane 45.75hrs @\$22/hr	\$ 1,006.50	Labor	Labor
David Totzell 74.25hrs @ \$18/hr	\$ 1,336.50	Labor	Labor
Anna Quarries	\$ 191.32	CA-6 & rip rap	Gravel, rip rap, etc
City of Carbondale	\$ 515.04	Fuel	Fuel
Credit Card Bills:			
Rural King	\$ 37.37	Receiver hitch & Ball	Equipment & Tool Purchase
Rural King	\$ 121.96	Locks & fuel hose	Equipment & Tool Purchase
Rural King	\$ 79.99	Fuel nozzle	Equipment & Tool Purchase
Murdale Ace Hardware	\$ 23.98	Road paint	Road Maintenance
New Bridge Bills			
Midwest Materials	\$ 1,528.27	Patch	Road Maintenance & Repairs

Attachment Three

Supervisor's Report

Approved a General Assistance applicant.

Completed the MABAS renewal documentation that the board passed last month.

Updated the website for the revised manager job description.

Continued working with Tony Barnes on township technology projects.

Tony will continue working with the township's technology projects while he is in school.