

Makanda Township Board Meeting Minutes
(Final Minutes with corrections approved at Oct. 11 Board Meeting)
Unity Point School Cafeteria
September 13, 2022

1. Supervisor Lipe called the meeting to order at 7:00 pm.
2. Present were Supervisor Lipe, Trustees Clay Kolar, Fred York, Mike Holub, Debbie Stanley, Clerk Regina Einig.
3. Clerk Comments: None.
4. Trustee Comments: None
5. Approval of Agenda: The agenda was accepted as presented.
6. Public Comments on Agenda items: Dan Chester discussed the technical consultant position. He suggested setting a salary range of \$25-\$35 and listing it at SIU to see if graduate assistants or faculty would be interested.
7. Fund Balances and Revenue: See Attachment One.
8. Approval of Minutes. The August minutes were approved as posted. The July minutes were accidentally omitted and will be voted on in October.
9. Approval of Bills by Fund: Trustee Kolar moved to pay all the bills and Trustee Holub seconded it. **The motion passed unanimously.**
10. Reports:
 - a. Fire Chief Bilderback: 2 fire alarms, 10 EMS calls, 4 cancelled in route, 2 traffic crash, and 3 gas leaks for a total of 21 calls. We have 14 fire fighters. The 1993 Dodge brush truck is almost repaired. The major work has been done and awaits some parts. So, there is no need to replace it. The expected arrival date for the new truck is still February.

Trustee Stanley asked Fire Chief/Administrator Jimmy if anyone went to the grant writing workshop put on by the Illinois State Fire Marshal's Office. They are giving out up to \$26,000 in grants to fire depts for small equipment. Jimmy said he didn't know anything about it. He gets a lot of emails and the workshop must not have been local. Trustee Stanley informed him it was held in Marion, IL on Aug. 29th. Jimmy said the fire dept didn't need any more equipment and they didn't have any place left to store equipment, not even a water bottle

The plans for the Brian Pierce 517 memorial fundraiser are proceeding. Two food trucks are committed. Cintas will be donating fire extinguishers. Donations for the silent auction can be left at fire station 1. The event will run from 9-4 and there is a rainout date scheduled for the next day, September 25th.
 - b. Highway Commissioner Ed Hoke's report. See Attachment Two for the Road & Bridge Bills. Ed reported that the No Parking signs are up on No Name Road. Also, the repair of the bridge on School House Road came in well under the projected budget. The original estimate was for between \$40,000 and \$45,000. The actual cost was \$31,000. Ed was able to get a grant from the county which brought the Townships portion to \$15,000.
 - c. Supervisor Lipe gave the CWPP report. There is a Community Wildfire Defense Grant coming up and she is working on it with David Allen. Earlier funding fell through and they will have to try again next year.
 - d. Supervisor's report. There were three applications for general assistance. One was approved and two are in process. One just came in today and has not had time to be acted on. The ongoing problem with the SCBA bill continues. They offered an adjustment but Sara continues to work to have them pay the originally agreed on amount. She also received and answered a FOIA request for employee names and payroll information.
 - e. Assessor John Dickson: No report.
 - f. General Assistance Committee: no report.

- g. Broadband Committee: Trustee Holub encouraged everyone to participate in the survey and sending in of Wi-Fi bills and encourage their friends and neighbors to do the same.
- h. Building Planning and Usage Committee: Jim Renshaw reported that the committee met last week and learned that it may be possible to purchase the Stone Creek property at an open auction. Webb Smith is taking this to the Attorney General for clarification. Also, the price has been reduced on the Davis Auto property. Both properties are still under consideration so the committee is not prepared to make any recommendation to the board.

11. Old Business:

- a. Technical consultant position compensation. Trustee Holub moved to determine a compensation range for the proposed technical consultant. Supervisor Lipe seconded the motion. **Motion passed unanimously.** After discussion Trustee Holub moved that the salary range be set at \$25-\$35 per hour for the technical consultant position. Trustee Kolar seconded it. **Motion passed unanimously.**
- b. Designate an account for the monies from Connect Humanity grant. Trustee Holub said he would be comfortable with the \$30,000 that will be coming in very soon be put either in the Town fund or in a separate fund for its exclusive use. Supervisor Lipe said she would be more comfortable with a separate fund for the sake of transparency if the bank will let her do it. . She moved that we set up a separate account, with the permission of the bank, for the Connect Humanity funds that are scheduled to be received. Trustee Kolar seconded it. **Motion passed unanimously.**
- c. Approve SOW (Scope of Work) and Tides grant agreement. Trustee Holub made a motion to approve the Scope of Work and Tides Agreement as approved by attorney Webb Smith for \$30,000 Connect Humanity grant to be released to Makanda Township and put in the designated account. Trustee Stanley seconded it. Jill Adams provided an explanation of several aspects of the document. Trustee Holub explained that the \$30,000 was basically for expenses incurred by the township as it progresses through the grant process, such as legal fees, mailings, etc. **The motion passed unanimously.**

12. New Business

- a. Opening of bids for purchase of Halliday property. A bid was received from Christopher J. Gaertner in the amount of \$17,550.00.. This exceeded the required amount of \$14,000. Ed Hoke asked the board to accept the bid. Clay Kolar moved to accept it and Trustee Kolar moved to accept the bid and Trustee Stanley seconded it. **The motion passed unanimously.**
- b. Declare generator behind Station #2 as surplus property. The generator does not belong to the township.

13. Public comments. Dan Chester wanted to advocate for the use of someone to help us to secure grants. Lengthy discussion ensued, with input from Kristina Renzaglia, Karen Fiorino, and Jill Adams, showing strong interest in continuing the subject of grants

14. Adjournment. Trustee Kolar moved to adjourn, seconded by Trustee Stanley, **Motion passed unanimously.** The meeting was adjourned at 8:15. .

Respectfully submitted, Regina Einig, Clerk

Attachment One

Makanda Township Fund Balances

	as of 9/13/22	Receipts since 8/9/22	Remaining Budget
Building Capital Fund	100,009.04.		
Brian R. Pierce Jr. 517 Mem, Fund	680.11		1,155.00
Fire Protection	71,198.92	152.94	132,375.92
Fire Protection Capital Fund	94,688.85	1.19	38,475.30
General Assistance	15,194.26		15,189.00
New Bridge	44,300.35	429.19	45,311.24
Road and Bridge	36,730.04	89.45	108,893.35
Town	<u>80,151.80</u>	<u>129.46</u>	105,064.49
Totals	<u>442,953.37</u>	<u>802.23</u>	

Additional Expenses

Fire Protection		987.66
Egyptian Electric	Station 2	275.71
Ameren Illinois	Station 1	353.42
Ameren Illinois	Station 2	51.17
South Highway Water District	Station 1	22.25
South Highway Water District	Station 2	22.25
Mediacom	Station 1 internet & phone	196.87
Mediacom	Station 2 internet	65.99
Frontier	Station 2	47.11
Town		450.30
Payroll		
Country Life Assurance	Jimmy's IRA	200.00
Verizon	Assessor monthly service	25.02
Staples	Lockbox, binder clips, etc.	100.26
Postmaster General	Stamps	58.00
Regina Einig	May legal notice reimbursed	42.02
Banterra	TOI 9/15 training	25.00
General Assistance	Raccoon Valley MHC, LLC Emergency assistance	550.00
Assessor Expenses 2022		1,704.54
Verizon	Assessor monthly service	200.16
John Dickson	Workshop, mileage, meal	1,504.38

Attachment Two

Highway Commissioner Report

Road and Bridge Bills

<u>Company</u>	<u>Amount</u>	<u>Reason</u>	<u>Budget Item</u>
Matt Harper 29.5 hours @ \$16.hr.	\$ 472.00	8/15-22	Labor
Matt Harper 47.5 hours @ \$16.hr	\$ 760.00	8/16-31	Labor
Jim Crane 26 hours @ \$20/hr.	\$ 520.00	8/1-31	Labor
The Southern Illinoisan Anna Quarries	\$ 18.24 \$1,475.99	Legal notice	Legal notices & pub. Patch material gravel rip rap, patch
City of Carbondale	\$ 745.60	Fuel	Fuel
Gilbert, Hoffman, Prosser, etc.	\$ 500.00	Legal fees	Legal fees
EZ Rental	\$ 98.00	Tool rental	Equipment & tool Rental
Credit card			
Dollar General	\$ 18.66	Gas container	Equip. & tool purchase
Rural King	\$ 19.98	DEF	Fuel
Rural King	\$ 9.16	Grease	Repairs & Maintenance
Staples	\$ 72.00	Cartridges	
		Poster for	Contingency
		Property sale	
Ron Shew	\$ 18.28	Metal plate	Repairs & Maintenance
Credit card total	<u>\$ 138.08</u>		

There is a potential bill for the purchase of used equipment. I am bidding at Cannings Auction in Murphysboro for a utility trailer and a 50-gallon fuel tank and pump. The total will not be known until late Saturday. I will email these totals to you on Saturday evening late and then I will amend this summary.

New Bridge Bills

Jackson County Highway Department Details were emailed.	\$15,946.31	Culvert replacement On School House Rd.	Road maintenance and repairs
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