

Makanda Township Board Meeting Minutes
Unity Point School Cafeteria
November 9, 2022

1. Supervisor Lipe called the meeting to order at 7:00 pm.
2. Present were Supervisor Lipe, Trustees Clay Kolar, Fred York, Mike Holub, and Debbie Stanley, and Clerk Regina Einig.
3. Clerk Comments: I have two: a comment and a question. In looking at the minutes from the last meeting I see that it was noted that the township officials did not participate in the fundraiser for the Brian Pierce fund. I donated a body pillow and left it at fire station 1. When I went there after the event it was still there. So, my assumption is that either nobody knew what it was or they didn't want my donation. I made an effort. I donated it to my church and they got \$25 for it. The question is: if I post a job opening on Indeed, who is going to take the calls from the applicants? Sara said that she would do so. Sara also stated that the note that I left with the pillow got misplaced so nobody knew it was a donation. She thanked me.
4. Trustee Comments: None
5. Approval of Agenda: The agenda was accepted as presented.
6. Public Comments on Agenda items: Gary Heern noted that the words "Makanda Fire Department" should be replaced with "Makanda Township Fire Department." Dan Chester discussed the issue of compensation for the volunteers of the Makanda Township Fire Department. He said that when he was a firefighter they had chosen not to be compensated and save the money for new equipment. Only Carbondale Township compensates at the rate of \$7 a call. No other nearby companies pay any compensation. He also addressed issues with budgeting and tax implications if compensation would be approved. Sara asked if this could be tabled until later in the meeting in her report.
7. Fund Balances and Revenue: See Attachment One.
8. Approval of Minutes. The minutes were approved with Gary's correction.
9. Approval of Bills by Fund: Trustee Kolar moved to pay all the bills and Trustee Stanley seconded it. **The motion passed unanimously.**
10. Reports:
 - a. Fire Chief Bilderback: 2 fire alarms, 3 fire calls, 13 EMS calls, 1 brush fire, and 1 gas leak, for a total of 20 calls. We have 14 fire fighters but with our new people we're up to about twenty. The chief begged people to be careful with trash fires due to the extreme drought conditions all of Southern Illinois is experiencing.
 - b. Highway Commissioner Ed Hoke's report. See Attachment Two.
 - c. Supervisor Lipe said there was no CWPP report.
 - d. Supervisor's report. See Attachment Three.
 - e. Assessor John Dickson: The change in assessments for 2022 are under review now. Everything has come to a temporary halt because of the damage to the Jackson county assessor's office on Walnut street. There was a short discussion about how new properties are treated.

- f. General Assistance Committee: The committee has not met but Debbie reported that she had gotten six more smoke alarms. She asked for referrals for people that might need one.
- g. Broadband Committee: Mike Holub reiterated that the banking had been done for the grant monies received. He had Jim Renshaw report on new developments. Jim said that the maps used in the grant proposal are not accurate. They are being redone and that will probably delay the project for a year or more. The maps say that Makanda Township is far better served than it really is. We also are moving toward closer cooperation with Jackson County's broadband committee.
- h. Building Planning and Usage Committee. No report.
- i. Grant Committee: Clay Kolar: See Attachment Four.

11. Old Business:

- a. Status of Connect Humanity grant budget. It is too early to finalize the budget but there will have to be an adjustment made because the original amount was supposed to be \$30,000 and we only got \$20,000. We can finalize it at the next meeting and make the adjustment then.

12. New Business:

- a. Declare SCBA Fill Station as surplus property. Jimmy says the value is \$1,000 and he would like to donate it to another fire department or scrap it. Clay Kolar moved to declare the property as surplus. Mike Holub seconded it. **Motion carried unanimously.**
- b. Motion that all reports from Board member officers, committee chairpersons, Fire Department, and all other reports presented at the monthly Board meetings include a written version to be submitted to the Board at the time of that meeting. Clay Kolar moved the motion and Mike Holub seconded it. **Motion carried unanimously.**
- c. Tentative levies for Fire Protection, General Assistance, Road & Bridge and Town Funds. Sara moved that the board approve the following amounts: Town - \$138,000; Fire Protection \$105,000; Road and Bridge \$136,000; New Bridge 54,000; and General Assistance \$0. Trustee Stanley moved to approve the levies. Trustee Kolar seconded it. **Motion passed unanimously.**
- d. Possible compensation awards for Makanda Township volunteer fire fighters. Discussion paused until further information is provided by Sara.
- e. Supervisor's report of results of the internal audit. Sara said that she had reported on this last month. She said the audit was all right. Only suggestion was that if a bill was paid out of 2 different funds it should be so noted.

13. Public comments. Citizen Terry Heern wanted to thank the members of the fire department for their extremely dedicated work when he experienced the loss of his barn. He especially mentioned the amount of time the firefighters took. He was extremely appreciative for the department in saving his house.

14. Adjournment. Clay motioned to adjourn and Debbie seconded it. Adjourned at 7:44 p.m.

Respectfully submitted, Regina Einig, Clerk

Attachment One
Makanda Township Fund Balances

	as of 10/11/22	Receipts since 9/13/22	Remaining Budget
Building Capital Fund	100,021.64		
Brian R. Pierce Jr. 517 Mem, Fund	2,742.00		1,155.00
Connect Humanity Grant Fund	20,000.00	20,000.16	20,000.00
Fire Protection	115,718.16	26,174.48	109,703.99
Fire Protection Capital Fund	94,742.83	52.90	38,475.30
General Assistance	15,200.78	2.52	15,189.00
New Bridge	60,053.11	13,179.16	27,076.28
Road and Bridge	108,983.92	31,902.82	97,606.23
Town	<u>165,110.00</u>	<u>35,447.89</u>	99,899.03
Totals	<u>682,572.44</u>	<u>126,760.93</u>	

Additional Expenses

Fire Protection **22,255.42**

Egyptian Electric	Station 2	207.91
Ameren Illinois	Station 1	356.83
Ameren Illinois	Station 2	51.30
South Highway Water District	Station 1	22.25
South Highway Water District	Station 2	22.25
Mediacom	Station 1 internet & phone	196.65
Mediacom	Station 2 internet	65.99
Illinois Public Risk Fund	Workers Comp. insurance	1,369.00
Frontier	Station 2	46.77
Emergency Medical Products	Electrodes and airways	30.40
Emergency Medical Products	Defibrillators, 4 x 69.99	479.96
Emergency Medical Products	Electrodes and airway	54.98
City of Carbondale	Repairs	410.16
City of Carbondale	Fuel	308.34
Walker Communications, Inc.	1/Battery & repairs	110.32
Heiman Fire	2/sets of AUTO-CRIB-IT	2,171.52
Mac's Fire Safety& Equipment, Inc.	1/ Helmet front	376.79
	1/pair of boots	
Sentinel Emergency Solutions	Pump test on 561/562	360.00
All Electric Services, Inc.	New Generator Station 1on	15,814.00

Town **1,143.02**

Payroll		
Country Life Assurance	Jimmy's IRA	200.00
Verizon	Assessor monthly service	25.02
Illinois Public Risk Fund	Workers Comp. insurance	918.00

Connect Humanity Grant **957.22**

Michael Holub	Postcards and mailing reimbursement	957.22
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Road and Bridge

Illinois Public Risk Fund

Workers Comp. Insurance

2,034.00
2,034.00**Assessor Expenses 2022**

Verizon

Assessor monthly service

250.20

John Dickson

Workshop, mileage, meal

1,504.38

1,754.58

Attachment Two

Highway Commissioner Report

Installed driveway culvert at 2827 Springer Ridge Rd.

Worked on side ditches on the north end of Heather Lynn removing excessive rip rap. In the next couple weeks, the Jackson County Highway Department will spread at least 30 ton of BAM, smooth it out and roll it in preparation to widen the section by 2' and to prepare it to re-oil & chip next summer. This is to permanently fix bad pot holes that cannot be fixed as long as water will not run in the ditch but in the road way.

Right now the roads that have been targeted for oil & chip next summer are Boskydell East, the north end of Heather Lynn Lane and Elstrom Drive & Parkwood Subdivision. There may be additions at a later date.

I will be out of commission from November 14 until the end of the year due to surgery. Road needs can still be run thru me as Jim Crane and Matt Harper will handle what they can and the Jackson County Highway Department will handle the rest.

Road and Bridge Bills

<u>Company</u>	<u>Amount</u>	<u>Reason</u>	<u>Budget Item</u>
Matt Harper			
10 hours @ \$18/hr.	\$ 180.00	Labor	Labor
John Deere Financial	\$9,450.00	2022-2023 Tractor lease	Tractor and Loader lease
City of Carbondale	\$ 48.09	Fuel	Fuel
Credit card			
Rural King	\$ 228.44	Tools & bolts	Tools: \$ 220.94 Sign: \$ 7.50
Rural King	\$ -124.99	Tool Return	Tools
Murdale Ace Hardware	\$ 59.99	Tools	Tools
Midwest Cash	\$ 40.00	Tools	Tools
EZ Rental	\$ 443.00	Tool Rental	Equipment & Tool Rental
Credit card total	<u>\$ 521.45</u>		
New Bridge Bill			
Energy Culverts	\$ 353.00	Culverts for 2827 Springer Ridge	Install & maintain culverts

Attachment Three
Supervisor's Report

1. Moved Building Capital Fund to Banterra for a better interest rate.
2. Opened checking account and CD for Connect Humanity Grant Fund.
3. Negotiated for better CD rate for CHGF and FPCF CDs.
4. Received one EA inquiry, gave application. Not returned.
5. Received one GA inquiry, gave application. Not returned.
6. Researched mileage reimbursement for MTFD volunteers:
 - a. Mileage reimbursement is not taxable income.
 - b. A flat fee per call is taxable income.
 - c. Using residence as a starting point for all calls and/or training is being considered.
 - d. Federal mileage rate is 62.5 cents per mile for 2022: no word on 2023 yet.
 - e. Still gathering information from volunteers to calculate budget impact.
7. Wrote letter as requested by Western Kentucky and Tennessee Telecommunications Cooperative in support of their USDA Reconnect Grant application to bring high speed fiber to underserved parts of Jackson County.
8. Prepared tentative levies for discussion.
9. Inquired of Webb Smith regarding the ethics/legality of Highway Commissioner purchasing gas for his own vehicle from the City of Carbondale fuel pumps and then reimbursing the Township. Also asked if mileage reimbursement was the same as changing an elected official's compensation during a term. No answer yet.

Attachment Four Grant Committee Report

The Board approved at the October meeting the creation of a grant committee to assist the township in identifying and applying for grant opportunities of any sort that might provide funds and funding for various needs of the township. The present chair of that committee is Trustee Clay Kolar. This committee was created to be open to any board member and any citizen of Makanda Township who desires to be a part of this committee. At the present, the only person who has chosen to join the committee is Karen Renzaglia and Sara has stated that she is willing to join. During the past month there was no formal meeting held. Karen indicated she had been working on a grant available through the state fire marshal's office that is due November 30th. She has indicated that she has been in contact with other volunteer fire departments to learn more details and insights on how they have applied for this grant in the past. She has also been in contact with members of the Makanda Township Fire Department to learn what exact needs they might have that qualify for this grant program. Karen intends to have a grant submission in time for the deadline on this grant.

Small Equipment Grant Program, Illinois State Fire Marshall Due Nov. 30, 2022

Grant Application

Highest Priority

1. Personal Infection Control Items

- N-95 masks
- surgical masks
- face shields
- gowns
- medical gloves
- goggles
- boot covers
- anti-microbial wipes
- infection control kits
- UV disinfecting lights
- Other

2. Fire Fighter Safety Equipment

- PPE
- Self-Contained Breathing Apparatus
- cylinder tanks
- flashlights
- cylinder fill stations
- hand-held radios
- thermal imaging cameras
- turnout gear
- washers and dryers

[note: approval will be given for equipment only;
installation costs and detergent will not be approved])
Other

3. EMS Emergency Response Equipment

- AED machines
- cardiac monitor
- oxygen regulators
- ambulance based O2 bottles
- backboards
- stair chairs
- power cots
- portable suction units
- other

4. Vehicle Rescue Equipment

- extrication tools,
- air lifting bags,
- reciprocating saw blades
- hallagan bars
- other

Lower Priority

1. Apparatus Equipment, Communication Equipment and Station Equipment

- vehicle/base radios
- paggers
- printers
- software
- fire hoses
- nozzles
- tools
- other

2. Specialized Rescue Equipment

- ventilation fans
- remote area lighting
- fire extinguishers
- gas detectors
- specialized rescue equipment
- wildland firefighting gear
- technical rescue equipment
- other

Requests for equipment not included in the categories described above may be made, but such requests will not be considered until applications that include the priority equipment described above have been considered.