

Makanda Township Board Meeting Minutes  
Unity Point School Cafeteria  
June 14, 2022

1. Supervisor Lipe called the meeting to order at 7:00 pm.
2. Present were Supervisor Lipe, Trustees Clay Kolar, Fred York, Mike Holub, Debbie Stanley, Deputy Clerk Dennis Leitner, and Fire Chief Jimmy Bilderback.
3. Clerk Comments: None
4. Trustee Comments: None
5. Approval of Agenda: The agenda was accepted as presented.
6. Public Comments on Agenda items: None
7. Fund Balances and Revenue: See Attachment One.
8. Approval of Minutes of the May 10 regular Board meeting: The minutes were accepted with a few minor wording changes from Supervisor Lipe.
9. Approval of Bills by Fund: Trustee Kolar moved and Trustee Holub seconded that all bills by paid except General Assistance bills. **The motion passed unanimously.**
10. **Reports:**
  - a. Fire Chief Bilderback: 2 fire alarms, 9 EMS calls, 1 traffic crash for a total of 12 calls. We have 19 volunteer fire fighters. He also reported the good news that our ISO rating has not changed; it is 6/6X.
  - b. Highway Commissioner Ed Hoke's report is attached: See Attachment Two including the Road and Bridge Bills. Ed also commented that School House Road continues to have drainage problems, worse than the ones previously known. One of them is even more immediate than the bridge. Hopefully this work can be completed by the end of September.
  - c. Supervisor Lipe gave the CWPP report and the Supervisor's report: See Attachment Three. In response to Trustee Stanley's question, Supervisor Lipe replied that she had received no applications or requests for General Assistance.
  - d. Assessor John Dickson: No report.
  - e. Trustee Stanley reported that the General Assistance committee met on May 19. Present were Sara Lipe, Debbie Stanley, Jill Adams, Kate Renshaw and Julieta Leitner. Kate Renshaw is composing a letter to local social service agencies and Makanda Township churches that we can partner with to provide Emergency assistance. Jill Adams suggested adding a Frequently Asked Questions section to our Makanda Township website concerning General Assistance.
  - f. Jim Renshaw reported that the Building Usage and Planning Committee has met twice and has toured a prospective sight at 3952 S. Illinois Ave. Other locations are also being considered. The committee is still researching its options.
11. Old Business:
  - A. Trustee Kolar moved and Trustee Holub seconded that we approve the following budgets as posted: (1) Town Fund, (2) Road & Bridge and New Bridge, (3) Fire

Department Capital Fund (4) General Assistance and (5) 517 Fund. This motion was withdrawn with the approval of Trustees Kolar and Holub. Trustee York moved to amend the tentative budget for the Town Fund to include a \$50,000 expenditure line item for "building." Trustee Stanley seconded the motion. The Road and Bridge budget contains \$40,000 for a "building." **The motion carried with 4 "Yes" votes and 1 "No" vote (Supervisor Lipe).** Trustee Kolar moved seconded by Trustee Holub that we approve all five budgets (including the revised Town Fund budget). **The motion passed unanimously.**

B. It was determined to hold a special meeting at 7 pm on June 21, 2022 at Fire Station Two to approve the tentative budget for Fire Protection

## 12. New Business.

- a. The board agreed to wait until next meeting to finalize the job description and rate of pay for a "Technical Consultant" to add and advise the Township on computer, computer peripherals and website related issues.
- b. Trustee Stanley and Trustee Holub seconded that Trustee Kolar be added as a administrator on the Makanda Township website. **The motion passed unanimously.**
- c. and d. Supervisor Lipe moved and seconded by Trustee York that we continue to have Makanda Township elect its Assessor of Makanda Township properties. **The motion passed unanimously.**
- d. Trustee Kolar moved, seconded by Trustee Stanley, that we DO NOT purchase the "Medical Assistance Catastrophic Insurance." **The motion passed unanimously.**

13. Trustee Kolar moved and Trustee Stanley seconded that we move to Executive Session to discuss a personnel matter. **The motion passed unanimously.** At 8:42, the Board returned to the regular meeting. All board members were present.

14. Public comments: Deputy Clerk Dennis Leitner announced that he was resigning his position as Deputy Clerk due to health reasons. Supervisor Lipe moved, seconded by Trustee Kolar, that we accept his resignation. **The motion passed unanimously.** Supervisor Lipe thanked Dennis for his service.

15. Adjournment: At 8:46 pm, Trustee Kolar moved, seconded by Trustee Holub, that we adjourn the meeting. **The motion passed unanimously.**

Respectfully submitted, Dennis Leitner, Deputy Clerk

Attachment One

Makanda Township Fund Balances

	as of 6/14/22	Receipts since 5/10/22	Remaining Budget
Building Capital Fund	100,000.00.		
Brian R. Pierce Jr. 517 Mem, Fund	680.07		1,155.00
Fire Protection	78,516.01	115.01	144,968.49
Fire Protection Capital Fund	96,476.74	9.04	40,317.69
General Assistance	15,740.00	1.60	15,739.00
New Bridge	43,867.62	1.97	45,311.24
Road and Bridge	44,886.23	8,070.68	117,910.51
Town	<u>99,174.69</u>	<u>775.25</u>	124,817.11
Totals	<u>479,341.80</u>	<u>8,973.55</u>	

**Additional Expenses**

<b>Fire Protection</b>			<b>911.87</b>
Egyptian Electric	Station 2		113.34
Ameren Illinois	Station 1		261.10
Ameren Illinois	Station 2		230.86
South Highway Water District	Station 1		22.25
South Highway Water District	Station 2		22.25
Mediacom	Station 1 internet & phone		195.08
Mediacom	Station 2 internet		65.99
<b>Town</b>			<b>1,706.32</b>
Payroll			
Country Life Assurance	Jimmy's IRA		200.00
Verizon	Assessor monthly service		25.02
TOI	Dues		403.34
Banterra	newegg.com		1,077.96
	Laptop, scanner, warranty		
<b>General Assistance</b>			
Allied Benefit Systems	MAC Insurance		1,380.00
<b>Assessor Expenses 2022</b>			<b>1,629.48</b>
Verizon	Assessor monthly service		125.10
John Dickson	Workshop, mileage, meal		1,504.38

Attachment Two  
Highway Commissioner Report

Mowing has started

Will start on Wagon Wheel soon.

Will continue to patch

Started process for bids for culverts for School House Road on Indian Creek, approximate cost of culverts will be over the \$20,000 limit. Total cost of project is between \$40-45K

Road and Bridge Bills

06/14/2022

<u>Company</u>	<u>Amount</u>	<u>Reason</u>	<u>Budget Item</u>
<b>Road &amp; Bridge Bills:</b>			
Scott Chapman	155.00	Labor	Labor
Jackson County Hwy Dept Credit Card Bills	\$ 714.85	Signs	Signs
Diedrich Implements Maintenance	314.76	Mower Blades	Repairs &
Rural King Tool Purchase	24.47	Tools for mower	Equipment &
Rural King Tool Purchase	85.97	Trailer hitch for truck	Equipment &
Rural King Tool Purchase	19.99	Drill bit	Equipment &
Lowes	\$ 32.16	Bolts for signs	Signs
Lowes Tool Purchase	\$ 78.48	Electric Cord-Hvy duty	Equipment &
Lowes	41.88	Paint for JULIE locations	Contingency
NAPA Maintenance	121.04	Mirror & electrical connect	Repairs &
Amazon Tool Purchase	\$ 34.87	Drill bit for signposts	Equipment &
Rural King Tool Purchase	32.98	Fuel funnel & fuel can	Equipment &
Shelton's Towing	150.00	Pull tractor out of ditch	Contingency
Total Credit Card	\$936.60		

## Attachment Three

### 6-22 Supervisor's Report

1. Communicated with Sentinel Emergency Solutions re bid price. Received no response, only canceled check.
2. Sent draft Technology Consultant job description to trustees for input. Received no response.
3. Attended Supervisor's Workshop in Mt Vernon.
4. Introducing EA program for Township residents who don't qualify for GA.
  - a. Trial for one year
  - b. Once a year option for 1) life-threatening emergencies such as eviction or utility shut-off notices or 2) situations that would enable someone to be employed
  - c. Funds are paid to landlord or utility company
  - d. One adult income below \$1,250 monthly
  - e. Family cases below \$1,750 monthly for two family members
  - f. Still many factors may disqualify someone, such as being on SSI
  - g. Potential to partner with other agencies to assist Township residents if Township resources aren't adequate to cover bill *village?*
  - h. May develop fund where residents can donate to help Township residents if Township resources aren't adequate to cover

### 6-22 CWPP Report

1. Completed thinning and treatment of invasive species on 50 acres near Cedar Lake
2. Tree removal project on Sheppard Lane in conjunction with Highway Commissioner Ed Hoke