

Makanda Township Board Meeting Minutes
Unity Point School Cafeteria
December 13, 2022

1. Supervisor Lipe called the meeting to order at 7:00 p.m.
2. Present were Trustees Holub, Kolar, Stanley, and York; Supervisor Lipe and Clerk Regina Einig.
3. Clerk comments – none.
4. Trustee comments – none.
5. The agenda was approved as posted.
6. Public comments on agenda items – none.
7. Minutes of the November 8, 2022 meeting were approved.
8. Fund Balances and Revenue – See Attachment One.
9. Approval of bills by fund: Trustee Kolar moved to approve all bills. Trustee Holub seconded it. **Motion passed unanimously.**
10. Reports:
 - A. Fire Department Report: Chief Bilderback reported that they had one fire call, one fire alarm, twelve EMS calls, one cancelled en route, one gas leak, and one traffic crashe, for a total of twenty-four calls. We have twenty firefighters.
 - B. Road Commissioner’s Report. See Attachment Two.
 - C. CWPP Report: See Attachment Three
 - D. Supervisor’s Report: See Attachment Four.
 - E. Assessor’s Report: The Supervisor of Assessments office is still closed to the public. Waiting on decisions about repairs or a new location. Board of Review is meeting intermittently Property sales have increased slightly.
 - F. General Assistance Committee Report: No report but Debbie still has 6 smoke alarms.
 - G. Broadband committee report: Jim Renshaw introduced the Connect Jackson County Update. He offered copies of the FCC Mapping Data and encouraged residents to follow the instructions and challenge the information if it is not correct for their location. See Attachment Five for the mapping handout.
 - H. Building, Usage & Planning Committee report: No report.
 - I. Grant Committee: See Attachment Six.
11. Old Business:
 - A. Approval of proposed levies: Trustee Kolar moved to accept the proposed levies. Supervisor Lipe seconded it. **Motion passed unanimously.**
 - B. Finalize “FY23 Connect Humanity Grant Fund” budget. Trustee Holub moved to accept the budget. Trustee Kolar seconded it. **Motion passed unanimously.**
 - C. Compensation options for volunteer fire fighters-update. Discussion was tabled pending input from Jimmy and Josh.
12. New Business:
 - A. Monthly Board meeting dates for 2023. The board agreed to continue meeting on the second Tuesday of the month at 7:00, with the exception of April. The Annual Meeting will be held on the second Tuesday , April 11, and the board will meet on the following Wednesday, April 12. So, the meeting dates for 2023 are:

January 10	May 9	September 12
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February 14

June 13

October 10

March 14

July 11

November 14

April 12

August 8

December 12

D. Effective January 1, 2023, increase MTFD Administrator's salary to \$27,080 annually. This change is necessitated by the increase in the State of Illinois minimum wage law. Trustee Holub moved to approve the raise. Trustee Kolar seconded it. **Motion passed unanimously.**

13. Public Comments: none.

14. Adjournment. Trustee Kolar moved to adjourn and Trustee Holub seconded and the meeting was adjourned at 7:32 p.m.

Respectfully submitted,

Regina Einig, Clerk

Attachment One
Makanda Township Fund Balances

	as of 12/13/22	Receipts since 11/9/22	Remaining Budget
Building Capital Fund	100,021.64		
Brian R. Pierce Jr. 517 Mem, Fund	2,742.00		1,155.00
Connect Humanity Grant Fund	19,047.04	4.10	19,042.78
Fire Protection	113,915.06	20,182.03	87,718.86
Fire Protection Capital Fund	94,744.32	1.49	8,475.30
General Assistance	15,203.28	2.50	15,189.00
New Bridge	69,855.60	10,155.49	26,723.28
Road and Bridge	128,810.87	24,445.03	84,988.15
Town	<u>178,937.69</u>	27,117.87	86,608.85
Totals	<u>715,277.50</u>	<u>81,908.51</u>	

Additional Expenses

Fire Protection			4,255.56
Egyptian Electric	Station 2		137.11
Ameren Illinois	Station 1		
Ameren Illinois	Station 2		51.57.
South Highway Water District	Station 1		22.25
South Highway Water District	Station 2		22.25
Mediacom	Station 1 internet & phone		211.12
Mediacom	Station 2 internet		65.99
Frontier	Station 2		46.77
City of Carbondale	Repairs		2,500.43
City of Carbondale	Fuel		508.27
Walmart	Supplies		71.18
Emergency Medical Products	Glucose		29.98
Roy Walker Communications	Battery and charger		180.00
NAPA Auto Parts	Battery and charger		120.75
Dinges Fire	Fire gloves		425.00

Fire Protection Capital Fund			33,174.00
AEC	Batteries, chargers, & supplies		33,174.00

Town			225.02
Payroll			
Country Life Assurance	Jimmy's IRA		200.00
Verizon	Assessor monthly service		25.02

Connect Humanity Grant		99.61
Gilbert, Huffman, Prosser, Hewson, etc.	Legal advice	92.50
Bradford Exchange Checks	Checks	7.11
Road and Bridge		1,913.00
Gilbert, Huffman, Prosser, Hewson	Surplus Real Estate	185.00
Progressive Insurance	2015 Dump Truck	1,728.00
Assessor Expenses 2022		1,779.60
Verizon	Assessor monthly service	275.22
John Dickson	Workshop, mileage, meal	1,504.38

Attachment Two

Road Commissioner's Report

**2022 Makanda Township Highway Department
Motor Fuel Tax Income & Expenses**

Cash Balance as of 12/1/2021	\$ 71,123.05
Income from Motor Fuel Tax	\$ 62,331.36
Income from Special Township Allotment Bond	<u>\$ 31,443.64</u>
Total Cash Available	\$164,898.05

Total Expenses	
Interest Allocation	\$ 10,267.92
Labor	\$ 3,180.18
Equipment Costs	\$ 4,592.29
Patch material	\$ 27.75
BAM material (underlayment for packing)	\$ 8,805.00
Riprap	\$ 1,005.15
Oil	\$ 23,118.92
Chips	\$ 10,345.81
Salt Mix	\$ 1,370.00
Signs/Posts	<u>\$ 314.40</u>
Total Expenses	\$ 63,027.42

Approximate ending Cash Balance **\$ 101,870.63***

*Please understand that there are expenses yet to come out of this balance that have not been billed yet. That amount will be around \$2500 but the exact amount has yet to be determined.

Attachment Three
CWPP Report

Met with Forestry Service and IDNR. The Forest Service is to verify with Greater Egypt Regional Planning Commission that Jackson County as a whole isn't ready to pursue CWPP. If that is the case, then work with Forest Service and IDNR to obtain funding to update Makanda Township CWPP.

Attachment Four
Supervisor's Report

1. One emergency assistance inquiry.
2. Tentative data on firefighter training mileage inquiry.
3. Followed up with Webb Smith regarding mileage reimbursement and ethics of purchasing gasoline for personal vehicle. No reply.
4. Attended trial of individual accused of murdering Brian Pierce Jr. Testimony is to conclude tomorrow.
5. Applied for Illinois Public Risk Fund Safety Grant.

Attachment Five

Connect Jackson County Update FCC Mapping Data

The Federal Communications Commission (FCC) has released a first draft of its national broadband data map, which includes a challenge process through which localities (residences, businesses, and organizations) can provide feedback on missing or misplaced addresses, and service availability data previously submitted by broadband service providers and operators, but not by the public. Now the public has an opportunity to view the existing broadband options for their particular address and challenge any information that may not be accurate.

All residences, businesses, and organizations, across Illinois should visit the new FCC Broadband Maps (<https://broadbandmap.fcc.gov/home>) by **January 13** to file challenges to any inaccurate internet availability information, in order to ensure that Illinois receives its share of federal funding to bring high-speed internet to all of Illinois.

If the map gives you an inaccurate location for your house on the map, then you need to correct it and file a location challenge.

If you currently have broadband (internet) service that is not acceptable, then you need to check the information for your location and file an availability challenge for the provider that you challenge.

The corrected mapping data will be used to determine the broadband grant amounts allocated to each state. In Jackson County this corrected mapping data is vital to assist our grant planning to prioritize the unserved and underserved areas of the County.

Instructions are on the website and are also available at:

Location: <https://youtu.be/RsoWto9BZWA>

Availability: <https://youtu.be/lx2faioRI8Y>

Grant Committee members: Clay Kolar, Chair; Natalia Montano, Karen Renzaglia, Sara Lipe. On December 9th, the committee met for the first time. All members and one guest, Dennis Leitner, were present.

The agenda included:

1. Discussion about what was learned about the most recent cycle of the State Fire Marshal's Small Equipment Grant Program which ended on November 30.
2. Discussion on the focus and purpose of the committee; possible short- and long-term objectives, and grants of need vs. grants of opportunity.
3. Identification of possible work assignments for committee members.

There was no grant application made for this year's cycle of the State Fire Marshal's Small Equipment Grant Program. One lesson learned for future grant cycles was the need to start on the application early in the process by first consulting with the fire department on what their small equipment needs are and whether or not these items should be applied for with this grant, and then to complete the grant application and turn it in well before the deadline. Hopefully, in the year ahead, this will happen for future cycles of this particular grant.

There was constructive discussion on how to identify grants that the Township should aim for in the future. Grants that may benefit the Township fall into two categories: grants of need and grants of opportunity. It was decided that to determine grants of need there must first be a process to identify and prioritize what some of the important needs of the township are that a grant award might be able to address. There was consensus that in addition to the board and the committee identifying needs, this committee will formulate a plan for an outreach survey to Makanda Township citizens to learn what they might consider as the most important needs of the township that a grant award of some sort might possibly help to address. Committee members will continue discussion on the form of and how best to implement such an outreach survey program.

The committee also agreed that in doing research for grant opportunities of need, the township should also consider grants of opportunity for benefits that may not have been considered, but knowing possible grant dollars exist for local governments to enhance the community or township services, these should not be overlooked. A couple examples might be grants for solar installation on government buildings and the installation of charging stations for electric vehicles on local government properties.

The committee agreed to work individually on developing ideas for an outreach survey to help identify township needs and to look for and seek out other possible grant funding sources that might help to enhance township government services to its citizens and the public in general.

Anyone interested in being part of this committee is welcome to make that desire known. The next formal meeting of this grant committee has not been scheduled.