

Makanda Township Board Meeting Minutes  
Unity Point School Cafeteria  
August 9, 2022

1. Supervisor Lipe called the meeting to order at 7:00 pm.
2. Present were Supervisor Lipe, Trustees Clay Kolar, Fred York, Mike Holub, Debbie Stanley, Clerk Regina Einig, and Fire Chief Jimmy Bilderback.
3. Clerk Comments: None.
4. Trustee Comments: None
5. Approval of Agenda: The agenda was accepted as presented.
6. Public Comments on Agenda items: Gary Heern asked why the June minutes were to be voted on and why some minutes on the website were still marked as Draft.
7. Presentation by Becky Robinson, creator of the Grant Seeker's Circle. She explained the purpose of the Circle as being one of helping organizations pursue grant funding opportunities. She proposed that Makanda Township be one of the charter members of the Circle. She emphasized that the funding is available but that there has to be a proposal made to get a grant. She urged the Township to look at the things they would love to have for the community and look for the appropriate funding. Her compensation for her service is \$10,000 per year.
8. Fund Balances and Revenue: See Attachment One.
9. Approval of Minutes. The agenda asked for approval of the June minutes by mistake so the July minutes could not be voted on and will be addressed at the September meeting.
10. Approval of Bills by Fund: Trustee York moved , and Supervisor Lipe seconded that all bills by paid. **The motion passed unanimously.**
11. Reports:
  - a. Fire Chief Bilderback: 1 fire alarm, 4 EMS calls, 1 traffic crash, for a total of 6 calls. We have 14 fire fighters. We may have to be asking for a new truck. The transmission is going out on the 1993 Dodge fire wagon. The timeline for the new truck has not changed. Josh Lipe said that there will be a fundraiser for the Brian Pierce Memorial Fund at Station 2 on Giant City Road on September 24<sup>th</sup>. Any vendors or people with crafts, food trucks, etc. can contact Josh or at Facebook.com/Makanda Fire. There will be a silent auction and donations will be appreciated. The event will run from 9-4 and there is a rainout date scheduled for the next day, September 25<sup>th</sup>. There will be demonstrations of fire equipment, tours of the smoke house and fire house, and a large element of fire prevention. This is a very family-friendly event. The only restriction about vendors is that there will only be one vendor allowed in a category, so the first one applying will get the spot. Donations for the silent auction can be dropped off at the fire houses. The department is looking for a wide variety of items to bid on.
  - b. Highway Commissioner Ed Hoke's report is attached: See Attachment Two including the Road and Bridge Bills.
  - c. Supervisor Lipe gave the CWPP report and the Supervisor's report: See Attachment Three.
  - d. Assessor John Dickson: No report.
  - e. General Assistance Committee: Trustee Stanley reported that the committee has not met for the last two months. However, they have installed five more

smoke alarms, for a total of seventeen. She only has one left but the Red Cross says they can supply more alarms.

- f. Broadband Committee: Trustee Holub reported the Connect Humanity grant is still a work in progress. The township has received a Statement of Work which is been finalized and is being looked over by Webb Smith to see if there are any inconsistencies or liabilities in it. Todd Freeman, one of the members, has done a lot of work on the survey, The committee will be doing everything they can to get more participation of the public in taking the survey.
- g. Building Planning and Usage Committee: Jim Renshaw reported that the committee met last night. The most important item from that meeting was that the maintenance shed at Stone Creek Golf Course, a property which we thought we were too late to pursue, was bought by a trustee who was willing to sell it to the township at his cost. We are not prepared to make a recommendation to take this to the board for a vote because there are issues that need to be addressed. Ed has said that it is more than adequate for his needs and there could be space available for office space as well. Sara asked for the square footage of the building. Jim says it is 55' by 100'. Jimmy mentioned that there had been a fire there but Jim said there is no evidence of damage now. He also explained that there was office space, a bathroom, a heat able shop, and adequate space for all of Ed's storage needs. There is also some equipment included, namely a welder and a compressor.

A citizen asked if there could be an explanation of what else the building could be used for. Could we meet there? He feels that a this seems to be a good idea but a better explanation of potential other uses would help to justify the expense. Gina stated that two of the committee members had not even seen the property yet and that the committee is in the very first stages of discussing the property. What the committee wants to provide the public is as exact an accounting as is possible of all the minor costs that could potentially be needed the make the building usable before we ask for a vote.

Another citizen asked from whom we were buying the property. Sara told him that Clay Kolar had bought it and may be offering it to the township for sale. The question was raised as to whether this was a conflict of interest. Sara said she was going to talk to Clay privately and see if he wanted to continue the offer.

## 12. Old Business:

- a. Description of technological help assistance to be contracted by the Township. Sara asked if the board was satisfied with the job description. Trustee Kolar moved that we accept the job description for the technology consultant. Trustee Stanley seconded it . **The motion passed unanimously.** Sara then asked where we should post this. . It was agreed to it post it on the website. Josh Lipe suggested Indeed, Monster, Job Recruiter, SIU, etc.
- b. Connect Jackson County Broadband update. Robert Henderson recapped that he has been serving on the committee formed by the Jackson County Board last January to secure broadband access countywide. He reiterated that no taxpayer money is being used for this. A very large grant was given to the county to pursue broadband coverage. He turned the report over to Mr. Jacobson who gave an extensive power point presentation on the progress of the project.

## 13. New Business

- a. Proposal to schedule a special Town Meeting to consider the purchase of the maintenance shed at Stone Creek. Fred York said he felt a public meeting was the perfect place to inform the citizens about the property and then vote on it. Sara felt the people should know the costs involved before such a meeting. Wayne Womack recommended that the public be informed of the costs that would be incurred for maintenance, utilities, and other ongoing costs, as well as potential uses for the building both now and in the future. He also emphasized the importance of getting legal counsel on all matters like this. Gina said that the new Stone Creek owner is a potential buyer for the maintenance shed. Scheduling a public meeting would give the township the opportunity to act before the property is gone and we are back to zero in our search for a building. After extensive discussion Trustee Stanley moved that we schedule a special town meeting to consider the purchase of the maintenance building that belonged to the recently foreclosed Stone Creek golf course. Trustee Holub seconded the motion. Trustees Holub, Stanley, and York voted yes. Trustee Kolar abstained and Supervisor Lipe voted no. **Motion carried.** The date and time were set for August 31 at 7:00 at Unity Point if the school agrees. Jerry Smith had suggested at a prior meeting that a mailing be sent out to inform the public about the town meeting. It was agreed that we would do so.
  - b. Proposal to pay hourly workers under the Highway Commissioner on the 15<sup>th</sup> and the last day of each month. After clarification Trustee Holub moved that part-time workers for the Road Commissioner be paid semi-monthly. Supervisor Lipe seconded it. **The motion passed unanimously.**
14. Public comments.
  15. Adjournment. Trustee Kolar moved to adjourn, seconded by Trustee Stanley, Motion passed unanimously. The meeting was adjourned at 8:31.

Respectfully submitted, Regina Einig, Clerk



Attachment One

Makanda Township Fund Balances

	as of 8/9/22	Receipts since 7/12/22	Remaining Budget
Building Capital Fund	100,000.00.	9.04	
Brian R. Pierce Jr. 517 Mem, Fund	680.11	.04	1,155.00
Fire Protection	74,471.90	5,123.32	135,801.84
Fire Protection Capital Fund	94,687.66	52.17	38,475.30
General Assistance	15,744.26	1.88	15,739.00
New Bridge	43,871.16	1.74	45,311.24
Road and Bridge	41,113.64	769.66	113,366.40
Town	<u>93,734.70</u>	<u>574.19</u>	117,776.85
Totals	<u>463,312.47</u>	<u>6,522.96</u>	

**Additional Expenses**

<b>Fire Protection</b>		<b>2,887.96</b>
Egyptian Electric	Station 2	186.62
Ameren Illinois	Station 1	174.50
Ameren Illinois	Station 2	51.10
South Highway Water District	Station 1	22.25
South Highway Water District	Station 2	22.25
Mediacom	Station 1 internet & phone	196.87
Mediacom	Station 2 internet	65.99
Frontier	Station 2	47.11
City of Carbondale	Fuel	506.50
W.S. Darley & Co.	Strap-marrying, heavy duty	86.48
Coleman Lawn Equipment	Equipment	259.99
Coleman Lawn Equipment	Labor	23.13
Sentinel Emergency Solutions	Adapter Assay	569.98
Sentinel Emergency Solutions	Adapter, quick connect	648.51
Dinges Fire	Grip, side handle	26.68
<b>Town</b>		<b>762.20</b>
Payroll		
Country Life Assurance	Jimmy's IRA	200.00
Verizon	Assessor monthly service	25.02
TOI	September training	75.00
<b>Assessor Expenses 2022</b>		<b>1,679.52</b>
Verizon	Assessor monthly service	175.14
John Dickson	Workshop, mileage, meal	1,504.38

Attachment Two

Highway Commissioner Report

Jim Crane just finished the mowing for Pomona Township and started the second mowing for Makanda Township.

We are halfway done with the culverts on School House Road. The old culverts are out and the new ones are in, waiting for the concrete to dry. Then we can back fill. We won't be doing any finishing on the area for at least a year to allow things to settle.

There have been incidents of young people driving four-wheelers on township roads. That is illegal. Dan Williams noted that four-wheelers and side-by-sides used for farm use are allowed by state law. Ed reiterated that the incidents reported to him and the police involved children doing donuts and creating a disturbance in a subdivision.

Road and Bridge Bills

<u>Company</u>	<u>Amount</u>	<u>Reason</u>	<u>Budget Item</u>
Matt Harper			
66.5 hours @ \$16/hr.	\$1,064.00	Labor	Labor
Jim Crane			
27.85 hours @ \$20/hr.	\$ 557.00	Labor	Labor
Anna Quarries	\$1,357.18	Cold Patch	
Credit card			
Dollar General	\$ 12.49	Washer Fluid	Repairs & Maintenance
Rural King	\$ 51.96	Chemicals And oil	Repairs & Maintenance
Napa	\$ 19.98	Oil	Repairs & Maintenance
Lowes	\$ 22.98	Padlocks	Repairs & Maintenance
Harbor Freight	\$ 551.45	Generator & Ladder	Repairs & Maintenance
Hucks	\$ 9.36	Fuel	Fuel
Credit card total	<u>\$ 668.22</u>		

Last month you approved bills to Lowes for \$59.96 for tools, Hales Automotive for \$43 for truck inspection, and Napa for \$5.99 for oil. I inadvertently put these on my personal credit card so they need to be reimbursed to me.

## Attachment Three

### CWWP Report

There are some grant opportunities with the forest service that we might pursue. There is nothing definite yet that we might pursue. is a long shot chance for a new grant

### Supervisor's Report:

Sara reported that she had gotten no requests for emergency assistance.

Thank you to Clay Kolar for recommending Karen Renzaglia. She has agreed to be the third person on the audit team for the township's books for 2022.

Governor Pritzker signed Bill SB3789 mandating all townships to provide a study every ten years on governing statutes, ordinances, rules, procedures, powers, jurisdictions, shared services, intergovernmental agreements, and other working relationships with other units of local government. TOI said they were going to send out some guidance on this but they have not sent anything out yet. There is a Zoom meeting this Friday. The first report isn't due until next year.

Sara said that we had probably been hearing things about the cry to eliminate townships. She thinks this is the legislature trying to get a better understanding of what's going on in the townships.

She said that she had gotten no response from the trustees when she requested input about the proposed new technical person. She asked for a volunteer to work with her on this matter. Clay volunteered.

Fred mentioned that he and Debbie and Jim Renshaw all had spoken with Becky Robinson, a woman they consider to be not only a good grant writer, but also someone with good technical skills. She might be someone to consider for a joint position.

TOI is having a training workshop in Carbondale on September 16 at 6 p.m. The cost is \$25 so she expects bills for it in August.

<b>Manage Your Account</b>	<b>Account Number</b>	<b>Date Due</b>
b2b.verizonwireless.com	542185850-00001	08/15/22
Change your address at <a href="http://sso.verizonenterprise.com">http://sso.verizonenterprise.com</a>	<b>Invoice Number</b>	9911862582

**verizon**

PO BOX 489 NEWARK, NJ 07101-0489



MAKANDA TOWNSHIP 0027536B  
2767 SPRINGER RIDGE RD A306 CARBONDALE, IL 62902-8066

**Quick Bill Summary**

Previous Balance (see back for details) Payment — Thank You

Balance Forward

Jun 24 - Jul 23

\$25.02 -\$25.02

\$.00

**verizon**

MAKANDA TOWNSHIP

2767 SPRINGER RIDGE RD CARBONDALE, IL 62902-8066

<u>Monthly Charges</u>	<u>\$25.00</u>
Usage and Purchase Charges	
Data	\$ .00

Surcharges and Other	
Charges & Credits	\$ .02

Taxes, Governmental Surcharges & Fees	\$ .00
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Total Current Charges \$25.02

**Total Charges Due by August 15, 2022 \$25.02**

Bill Date July 23, 2022

Account Number 542185850-0001

Invoice Number 9911862582

**Total Amount Due**

<b>Pay from phone</b>	<b>Pay on the Web</b>	<b>Questions:</b>
#PMT (#768)	At <a href="http://b2b.verizonwireless.com">b2b.verizonwireless.com</a>	1.800.922.0204 or *611 from your phone

Deducted from bank account on 08/12/22

DO NOT MAIL PAYMENT  
\$25.02





# Township Officials of Illinois

3217 Northfield Drive • Springfield, Illinois 62702

JERRY B. CRABTREE  
Executive Director

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DANNY HANNING  
President

## Memorandum

To: Township Officials

From: Jerry B. Crabtree, Executive Director

Date: August 5, 2022

Re: Education District Event — September 15, 2022 — Carbondale, Illinois

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This year we are taking the education programs on the road. We have scheduled day-long programs in Springfield, Rockford, Naperville and Bloomington. In an effort to reach the rural members, we are hosting evening events in Mt. Sterling, Wood River and Carbondale. These programs provide excellent programming, networking and learning opportunities.

Thursday, September 15, 2022, the Education District Event will be in Carbondale at the Carbondale Township Community Room, 217 East Main Street, Carbondale, Illinois. The event starts at 6:00 p.m. and wrap up around 8:00 p.m. Light refreshments will be served. An agenda is below:

- 5:30 PM Registration
- 6:00 PM Program Introduction  
Pledge of Allegiance  
Opening Comments, Danny Hanning, TOI President  
Welcome, Jerry B. Crabtree, Executive Director
- 6:30 PM Township Board Meeting Gone Bad Video
- 7:00 PM Fire Round of HOT TOPICS from the New Laws and Duties Handbook
- 8:00 PM Adjourn

Pre-registrations must be received by Thursday, September 8<sup>th</sup>.  
Registration form is enclosed.

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[↓ See detail](#)

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@ Whiteboard NEW

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@ Messaging

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•t Close detail

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